

## About Human Resources

Welcome to the City of Lake Oswego Human Resources Department. The department is responsible for providing a full-range of comprehensive human resources services and programs to the City that will:

- Provide leadership and act as a resource to the organization in all aspects of human resources management
- Enable the City to acquire, develop, and retain a skilled, diverse, and service-oriented work force.
- Develop, implement, and maintain human resources policies and procedures
- Provide leadership to create and maintain cooperative labor/management relations with the City's represented employees
- Create and maintain a performance appraisal system that allows for an annual review of employee contributions and work performance
- Maintain and update the City's compensation and classification system
- Serve as a resource on the administration of employee benefits and to communicate employee benefit information to all employees
- Provide training and development opportunities to managers, supervisors and employees
- Facilitate communication and provide assistance in problem solving and conflict resolution
- Develop and implement the City's risk management policies and programs

### Supporting Documents



[Request for Proposal - Investment Management Services](#)

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