Code Enforcement

The Code Enforcement Specialist enforces the Sign and Tree Codes, conducts site and field inspections and enforces the City's Community Development Code covering zoning and development standards. The position serves the community by helping residents maintain viable neighborhoods by assuring compliance from responsible parties.

The Planning and Building Services Department will be implementing a new Inspection Scheduling program starting **Monday, November 4, 2013**, in order to improve customer service and efficiency:

The new program applies to:

- **Tree Protection fencing inspections**
- **Planning Department inspections required for issued building permits**

The purpose of these inspections is to assure compliance with mitigation planting requirements of the Tree Code, street tree planting and compliance with conditions of approval imposed as a part of a land use or building permit review approval.

New Inspection Scheduling Program:

The new inspection days and times for conducting the above noted inspections are as follows**:**
Mondays (1:00 pm – 4:00 pm)
Wednesdays (8:30 am – 11:30 am)
Fridays (1:00 pm – 4:00 pm)

The new program affects the following IVR inspection codes**:**

Accela Inspection Code	Description
6120	Tree Preservation & Protection
6140	Landscaping & Tree Mitigation
1990	Final Inspection – LDC (Planning)

The responsibility to address Code Enforcement concerns varies based on the type of complaint. The list below indicates what department and staff person to call. If you need assistance in resolving a conflict with a neighbor, please call our Citizen Information Center at 503-635-0257. The Citizen Information Center staff can provide tools and offers mediation services.

Complaint Type	Responder	Contact
Abandon Building (broken windows, open doors, etc.)	Planning	Code Enforcement
Encroachments - Park Property (dumping, irrigation, fences, brush clearing, etc.)	Parks	Park Ranger
Encroachments - Public Streets (low limbs, big hedges, mulch piles, PODS, etc.)	Public Works	Asst. City Engineer
Fence - Public & Private Property	Planning	Code Enforcement
Garbage/Debris - Private Property	Planning	Code Enforcement
High Grass/Brush - Fire Danger	Fire	Deputy Fire Marshal

High Grass/Brush - Private Property	Police	Community Services Officer
High Grass/Brush - Right of Way Median	Operations	Administrative Support
Land Use Condition of Approval	Planning	Code Enforcement
Noise	Police	Community Services Officer
Planning Complaint (building setbacks, occupancy, use, landscaping)	Planning	Code Enforcement
Signs, Temporary - Right of Way (A-frame signs, banners, garage sale signs, etc.)	Planning/Police	Code Enforcement or CSO
Signs, Temporary, - Private Property (A-frame sign, banners, garage sale signs, etc.)	Planning	Code Enforcement
Soil Erosion (sediment in stream, muddy runoff, etc.)	Public Works	Erosion Control Specialist
Tree Cutting - Right of Way & Private Property (weekends & after 5:00 pm)	Police	Community Services Officer
Tree Cutting - Right of Way & Private Property (weekdays 8:00 am - 5:00 pm)	Planning	Code Enforcement
Tree Down - Right of Way	Operations	Administrative Support
Tree, Protection - Right of Way & Private Property	Planning	Code Enforcement
Unsafe Construction Site - Public Improvements (damaged or missing Right of Way public improvements)	Public Works	Asst. City Engineer
Vehicle or Trailer, Parked - Right of Way	Police	Community Services Officer
Vehicle or Trailer, Parked - Private Property	Planning	Code Enforcement
Water Contamination	Public Works	Water Quality Program Coordinator

Web Links

Mediation ServicesLake Oswego Police Department InformationForeclosures and Abandoned PropertyLake Oswego Fire Department InformationLake Oswego Public Works DepartmentLake Oswego Parks & Recreation DepartmentLake Oswego Public Works, Operations, Citizen Request System

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