

Safety Brochures

What can you do before your inspection

Most violations that the fire inspectors find are minor, easily identified and most are quick to fix before your inspection. The following list identifies most commonly found hazards but is not a comprehensive list. Violations may exist that are unique to your business or building.

- Exits**
 - Exit passageways are clear and free of obstruction.
 - Stairways and fire escapes are not used for storage and are easily navigated.
 - Exit doors remain unobstructed while the building is occupied (sign stating this is posted above the main front door if there is a double set of doors).
 - Exit doors open easily without mark force.
 - Exit lights are illuminated and visible.
- Electrical**
 - Extension cords are not used as permanent wiring.
 - Power strips and surge protectors are plugged directly into a wall outlet, not into an extension cord or another power strip.
 - Cords are not overloads.
 - Portable space heaters need to be directly plugged into a wall outlet.
 - All electrical outlets, junction boxes and switches have covers on them.
 - Electrical control breaker panel has 30" clearance and is accessible.
 - All circuit breakers are
- Miscellaneous**
 - Address and suite numbers are visible from the street and are at least 4" tall.
 - Addresses and suite numbers are contrasted with their background.
 - Storage shall be maintained 24" or more below the ceiling in a non-sprinklered building and 35" or more from the sprinkler head in a sprinklered building.
 - Combustible storage is not allowed in boiler, electrical and mechanical rooms.
 - All combustible storage needs to be kept a sufficient distance from heating appliances.
 - Fire doors need to be kept closed and not stopped open unless by an approved hold-open device.
 - All compressed cylinders need to be secured to prevent them from tipping over.
 - Garage dumpsters need to be outside and a minimum of 5' from openings such as doors and windows, combustible walls and not under overhangs or eaves.
- Fire Extinguishers**
 - At least one extinguisher for every 3,000 square feet and not further than 75' walking distance rated at 2-A:10-B:C minimum.
 - Extinguishers are properly installed and mounted, visible and accessible.
 - Extinguishers are serviced yearly and have a service tag, note: if you purchase a new extinguisher within the last year, make sure you have the receipt readily available for review.
- Fire Alarms and Fire Sprinkler Systems**
 - Fire alarm systems does not have clear or supervised or alarm lights on.
 - Alarm pull stations are not tested and accessible at all times.
 - Fire alarm and sprinkler systems have been serviced within the last year and a service report is available on file for review. If any deficiencies are noted on the report, have they been fixed?
 - Sprinkler heads should be unobstructed and in all areas of the building.
 - Access to the sprinkler control valves should be clear.

Useful brochures to help with keeping you, your family, your home or your business safe.

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[Inspection Brochure for Business](#)

Most violations that the fire inspectors find are minor, easily identified and most are quick to fix before your inspection. This document helps identify the most commonly found hazards.

[read more](#)

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Published on City of Lake Oswego Oregon Official Website (<http://www.ci.oswego.or.us>)

[Home Fire Escape Planning Kit](#)

Many families suffer needless loss and injury each year due to fire in their homes. Most of these fires could have been prevented by planning and practicing a Home Escape Plan.

[read more](#)

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