

## **RESIDENTIAL DEMOLITION INFORMATION**

### **14-DAY [PUBLIC NOTICE](#) REQUIRED PRIOR TO RESIDENTIAL DEMOLITION**

(Ordinance 2727, adopted November 1, 2016, effective December 1, 2016.)

#### **Demolition Permit Process**

- [Complete the Residential Demolition Packet](#)

Your Demolition Packet may include some or all of the following information, reports, and permit applications:

- Proof of Ownership (required)
- Asbestos/Lead Paint Reports (testing required, abatement as deemed necessary by DEQ)
- Notice of Approved Demolition for applicants
- Demolition (Building) Permit
- Erosion Control (if applicable)
- Certificate of Assurance – Impact to Trees (required if trees within area of demolition)
- [Tree Removal/Protection applications](#) (if necessary for demolition)
- Submit and pay for Tree Removal/Protection applications at Planning Counter.
- Apply for residential demolition permit at Building Counter.
- Complete the tree removal process (if applicable).
- Install and call for inspections on tree protection measures, as applicable.
- The Building Department will notify the applicant when the permit is ready to issue.

#### **Notice of Approved Demolition Process:**

- Pay remaining fees at Building Counter and obtain associated permits.

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- Submit the completed Notice of Approved Demolition letter at the Building Counter for approval. This letter will be mailed to abutting neighbors and is also your Certificate of Assurance – Required Demolition Notice which is kept by the City.
- Staff will use the letter to complete the Notice of Approved Demolition sign.
- Post the Notice of Approved Demolition sign on the subject property and mail the letter to abutting neighbors at least 14 days before beginning demolition
- On the 15<sup>th</sup> day, begin demolition

**For questions about tree removal and tree protection, contact the Planning Department at 503-635-0290.**

Demolition must start within 60 days of mailing/posting. (Otherwise, a new mailing/posting is required). The Residential Demolition permit expires if work isn't started within 180 days from the date of issuance. The permit expires if work is suspended or abandoned for 180 days or more. If you can't work within a 180-day period and don't wish to abandon the project, you may submit a written request to extend your permit for an additional 180-day period.

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