



# City of Lake Oswego 50-Plus Advisory Board

Thursday, May 10, 2007  
8:30 a.m.

## Members 2006-2007:

Janine Dunphy, Chair  
Elizabeth Marietta, Vice Chair  
Nanci Cummings  
Daniel Baer  
Barbara Heisler  
MaryLou Webb  
Caryl Lindemaier  
Ardis Stevenson  
Kathy Long Holland

Councilor McPeak, City Council Liaison  
Kim Gilmer, PR Director  
Brenda Suteu, ACC Manager  
Teresa O'Halloran, ACC Admin

**Santiam Room**  
**West End Building (WEB)**  
4101 Kruse Way

For Information: 503-675-6407

## Approved Minutes

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### I. Roll Call

Janine Dunphy called the meeting to order at 8:35a

Present: Janine Dunphy, Daniel Baer, Ardis Stevenson, Nanci Cummings, MaryLou Webb, Barbara Heisler, Elizabeth Marietta, Councilor Ellie McPeak, Kathy Long Holland.

Staff: Brenda Suteu, ACC Manager, Kim Gilmer, PR Director

Excused: Teresa O'Halloran, ACC Admin, Caryl Lindemaier

### II. Approval of Minutes 4/12/07

Janine Dunphy asked for a motion to approve the minutes

Motion made by Ardis Stevenson; motion seconded by Dan Baer

Minutes approved

### III. Open Public Communications

One citizen, Sheila Hibbard, who was interested in joining the 50+ Board, came in to observe the meeting.

### IV. Old Business

#### A. Subcommittee Updates

The Affordable Housing Subcommittee presented an update on the potential of modifying the review process for housing: SDUs (secondary dwelling units). Stephan Lashbrook is looking into the zoning codes related to SDUs and will come to a future meeting to update the group. Other obstacles include the neighborhoods involved and the perceived negative views regarding SDUs. For example, increased traffic, parking, owner occupied issues, alternate transportation options, and property values. Stephan Lashbrook attended a Town Hall meeting where the audience expressed resistance to large co-housing in their neighborhoods. When the timing is right and the research is completed, the subcommittee will need to prepare a proposal and approve it, then go to Planning or Council to further the project with approval.

The Meaningful Service Subcommittee presented an update on Volunteerism; specifically creating an infrastructure to meet the needs and the skills available in the community. The group met with Becky Bloomer of Hands on Portland, whose organization contracts with Washington County to coordinate volunteer services. The group also researched other municipalities which offer a paid Volunteer Coordinator position; they are Tigard and West Linn. Both Volunteer Coordinators from these cities have agreed to attend the next meeting to talk about their job descriptions, cost of salaries and benefits. The ultimate goal is to explore and if appropriate to justify a paid Volunteer Coordinator position with the city who would coordinate both city and Lake Oswego non-profits along with teaching organizations how to recruit and use volunteers in a meaningful way. This would include the creation of a database for matching people to meaningful service.

B. Review and Discuss Proposed Transportation Proposal

The plan today was to have a final draft report on the Transportation Proposal. The most recent draft lacked some important information which is necessary before gaining approval. Plan to address this issue through email or a special meeting and have something for this group in two weeks.

C. Discuss/Approve Recommendation for the Community Center Steering Committee

The group reviewed the initial draft of their recommendation to the Steering Committee. After several edits, word changes, etc....the group completed a final drafted recommendation to be shared with the committee as part of the hearings process. The Steering Committee will hold two public hearings on May 30 and 31 to present the Community Center proposal and allow for public comments. Nanci Cummings will attend the hearing on the 30<sup>th</sup> and Janine Dunphy and Kathy Long Holland will attend the hearing on the 31<sup>st</sup>. All members were asked to attend if it fit in with their schedule.

V. New Business

A. Review 50+ Advisory Board's Status Report for City Council

The group spent time editing and discussing the status report draft that will be given to the Mayor and City Council. A further discussion ensued regarding the Work Plan and the on-going updates. The board noted that the Work Plans have not been consistently updated and requested that this be done each month.

B. Set Next Meeting Date & Agenda – June 14

It was suggested that new applicants for this board be invited to the next meeting. Additionally a conversation about the process of nominating Officers will be addressed June 14. The application deadline was May 16<sup>th</sup>.

C. Adjourn at 10:05 a.m. Next meeting scheduled for June 14, 2007.

References:

Dunphy memo (draft) to the Mayor & City Council (Status Report)  
50+ Meeting Minutes Draft 4/12/07  
2007 Work Plan