

Present:

David White, Fred Baldwin, Dick Raymond, Rick Slaven

Staff Present:

Bill Baars, Cyndie Glazer, Bev Ross, Jane Blackstone, Economic Development Manager

Excused:

Shelby Campion, David Short, Kevin O'Leary

Others:

Councilor Donna Jordan

The Library Advisory Board meeting was called to order by Chair David White at 7:10 p.m. on June 8, 2011.

## 1. Call to Order and Roll Call

### 2. Introductions

None

### 3. Approval of Minutes – May 11, 2011 minutes.

**Rick Slaven made a motion, seconded by David White, to approve the minutes of the May 11, 2011 meeting. The motion carried.**

### 4. Public Comment

None

### 5. Director's Report

Library Director Bill Baars gave the Director's report as follows:

- Sign up for the Summer Reading Programs began on June 1 for adults, teens and children. Already 323 children have signed up.
- The Teen Board has completed their annual Public Service Announcement (PSA) which is currently airing on TCVTV cable television and can also be accessed from the Library website.
- Many programs are offered at the Library in June including a night of poetry honoring William Stafford scheduled for June 21.
- On May 24 the Budget Committee approved the Proposed Budget with their amendments. They voted not to restore the \$414,000 of Library money moved from the General Fund to use for the schools. The Committee also recommended that the equivalent of one FTE, in the amount of \$110,000, be eliminated from the General Fund. This loss could come from the Library and Parks Departments. The Budget now goes to the City Council for review and approval. This meeting on June 21, at 6:00 p.m., does provide the opportunity for public comment.

Chair David White verified with Councilor Jordan that with the loss of \$414,000 of Library money there still remains \$500,000. Jordan said that there will be ongoing Council discussion about how to pay back, or restore, the City funds that have been slated to go to the schools.

### 6. Chair's Report

Chair David White gave the Chair's report as follows:

- White expressed concern that the Library's remaining \$500,000 of District money could be in jeopardy during future budget planning. He said it is important to make clear the need of the Library to retain these funds.

### 7. Budget Update

Director Baars gave the Budget Update as part of the Director's Report.

### 8. Role of LAB

Director Baars facilitated the Role of the LAB discussion:

- Baars has been asked to differentiate the roles of the Library Director and the LAB. Baars said the role of the Library Director is different than that of the Library Advisory Board. The Director is on the City staff and takes direction from the City Manager. Among other duties, as outlined in the Board and Commissions handbook, the LAB makes recommendations to the City Council with respect to services, facilities, and all other matters pertaining to the maintenance and improvement of the Public Library and to participate in long range planning for

Present:

library services. Baars said the LAB can advocate for the Library in ways that the Director cannot.

Long range planning for library services would focus on the LO Redevelopment Plan and the North Anchor Project including a new library. The LAB can contribute to the advocacy of a new library and participate in building a strong communication system to share information with citizens. On June 20 there is a Lake Oswego Redevelopment Agency (LORA) board meeting scheduled to adopt the LORA budget for the FY2011-12.

Mayor Hoffman would like to set up a meeting to discuss the Library as part of the North Anchor project and the role of the LAB, the Friends of the Library and the North Anchor Steering Committee. Baars will share the date and time once it has been confirmed. This meeting will be before the Council/LORA Board meeting on July 25.

Councilor Jordan explained that one of the reasons she originally supported setting aside \$914,000 of the District money in reserve for Library needs was to use it as funds to plan for a new Library. Jane Blackstone, Economic Development Manager, said the LORA funds will not be enough to complete a new library project, which includes acquisition of the property and constructing the building. She said funding will need to be gathered from multiple sources. The Library reserve money would be a part of that funding and now that it has been reduced it will need to be made up by other sources. Blackstone said fundraising would also be looked at as a source of revenue and also a general obligation bond. Before a new Library can be put on the ballot for a vote, likely the November 2012 or May 2013 election, work needs to be done to develop a concrete plan like purchase of property, preliminary building design and solid cost numbers. Jordan said that the new building would be built more energy efficient and user efficient. She said double the size would not mean double the cost. Blackstone said a new Library is looked at as an economic driver for the downtown area.

Blackstone said the project will need community support in getting a general obligation bond passed. The City and staff cannot advocate for a campaign issue. There has not been a formal authorization on a financing plan from the Council/LORA Board and a general obligation bond is a staff assumption at this point. Blackstone said she would like to connect with the stakeholders group before September when a refined concept plan will be presented to LORA. An advisory group may be formed.

## 9. LO Reads

Cyndie Glazer gave the report on LO Reads:

- The Steering Committee had a productive meeting on June 1. They have read several books and selected a top candidate, *The Immortal Life of Henrietta Lacks*. Before the final selection is made, the Committee is reading another short list of books: *A Visit from the Goon Squad*, *The Highest Tide*, and *Mink River*. The next meeting is scheduled for June 21 and hopefully a book will be chosen. The goal is to announce the selection in August.

## 10. New Business

None

## 11. Adjournment

The Library Advisory Board meeting adjourned at 8:00 p.m.

Respectfully submitted,  
Beverly Ross  
Recording Secretary