



BOONES FERRY RD. IMPROVEMENT PROJECT (PHASE 1)

Project Advisory Committee Meeting Summary

West End Building Santiam Room - 4101 Kruse Way

April 15, 2014 – 9:00 am to 11:00 am

PAC Members in Attendance: Lang Bates, Mike Buck, Trudy Corrigan, Bruce Goldson, Carolyn Krebs, Debbie Siegel, Riccardo Spaccarelli, Cheryl Uchida

City Staff: Brant Williams, Matt Tipton, Sid Sin

Audience: Damon Webster (MacKay Sposito), Kaitlin Shrier (MacKay Sposito), Garrett Stephenson (Perkins Coie, LLP), Mark Williams (Naomi's Lamp Shade Owner), Michael Schmid (KPFF), Jeff Gudman (City Councilor).

Handouts:

- Agenda
- Lake Grove Village Center Plan; Boones Ferry Road Refinement Plan – Phases I and II
- Committee's purpose statement
- Project schedule and funding plan
- March 2014 Project Summary
- Summary of the Lake Grove Parking Management Planning Project

Meeting began approximately 9:00 am.

1. INTRODUCTIONS

2. PROJECT ADVISORY COMMITTEE (PAC) PURPOSE

- It was clarified that the staff's role was to support the Committee.
- How do you envision the Committee coordinating with the Council?
 - There would be at least opportunities to do this at approximately 30% design and final design when authorized to go out to bid for a construction contract. There may be an opportunity associated with awarding a design consultant contract.
 - There may be other opportunities for the Committee to interact with the Council and that is usually determined by the Mayor.
- Who is on the project team?
 - City staff and the consultants hired through the Request for Proposal (RFP) process.
- The purpose of the Committee is not necessarily etched in stone, but could evolve through the process.
- There was general agreement on the purpose statement as presented.

3. MEETING MANAGEMENT

- Open question to the Committee: As a citizen-led process, how does the group want to make decisions?
- Several people noted that during the Lake Grove Village Center Plan process, consensus building was successful and it allowed the project to move forward.
- Two open houses are planned.

- There will be two major issues to address:
 - 1) Architectural Theme: while there was some work done to explore the theme of the area, this committee will need to determine the final theme and feel for this project.
 - 2) Storm Water Management: The current design proposes an inverted median stormwater swale. To ensure this is the best, most practical and cost effective design, this process will also look at other options that may be cheaper and easier to implement.
- Project schedule, design and acquisition are anticipated to take about 26 months.
- For this committee to be effective, members will need to know decision points in the schedule and will need to have information provided in a timely manner prior to meetings (especially those meeting where decisions will be made).
 - Once a consultant is selected, we will prepare a more detailed schedule. Every effort will be made to provide the necessary information in a timely manner.
- There also needs to be good evidence for decisions as these decisions could affect the project.
- Will this Committee be involved in the RFP?
 - Has not been decided, but there will be a role.

4. CHAIR SELECTION

- Members that showed an interest in chairing the committee: Mike Buck, Carolyn Krebs, Debbie Siegel.
- There was discussion about:
 - Having members previously involved in the project chair the committee or having members who are new to the project.
 - It was noted that the key is to have a chair that can bring the committee along to make decisions in totality as a group.
 - Ensuring that the business and neighborhood issues be addressed.
 - Ensuring full collaboration so there are no winners or losers.
 - Ensuring that the chair can move this project along to get it done, reach consensus and meet deadlines.
- The Committee agreed unanimously that Mike Buck and Carolyn Krebs be co-chairs because of their past involvement in the project and they each bring a unique perspective to the project.

5. PROJECT HISTORY & BACKGROUND

- Mike Buck and Carolyn Krebs provided an overview of the history of the project:
 - Much time and effort has been spent on the Lake Grove Village Center Plan and the Boones Ferry Road Refinement Plan. As such, many of the issues have been thoroughly considered and resolved. Unless additional information is discovered during design, past decisions should not be revisited. This work of this committee needs to continue moving forward into design engineering and construction.
 - The process started in 1999 as a corridor study that only focused on access to businesses and really only resulted in a center turn lane. There was not a lot of support from the neighborhoods because the study needed to consider more than just transportation, it needed to consider neighborhood character.
 - Boones Ferry Road Refinement Plan Phase I looked at among other things, right-of-way widths, eliminating dangerous turning movements and left-turn lane pockets. Ultimately, 22 recommendations came out of this process.
 - The Boones Ferry Refinement Plan Phase II assessed the 22 recommendations to determine which would work and which could be supported. Pages 12-13 of the Phase II Plan provide a good summary of the 22 recommendations.

- It was noted that the PAC will need to spend a lot of time on the center median to have it function as envisioned. The purpose of the median includes: access, aesthetics, opportunity for stormwater management, and unsignalized pedestrian crossings. Carolyn passed around a copy of pedestrian crossing examples.
- It was noted that storm water from Boones Ferry Road is currently not being treated and ultimately ends up in the lake. If it is not treated in the median then it must be treated somewhere else (private property, right-of-way, etc.)
- Kudos was given to Lang Bates for his conceptual design ideas, including medians and u-turns at the major intersections, which was the inspiration behind the current Boones Ferry Road concept.
- The owner of Naomi's Lampshade asked when, where and who does he talk to about potential impacts to his property?
 - At this time the best place for updates and current information is the project webpage. Staff and consultants will be available to discuss specific impacts when the design phase begins and that could still be six to nine months away.

6. PROJECT UPDATE

- Brant Williams provided an update and noted the following:
(See Project Summary and Project Schedule/Funding Plan hand-outs)
 - Refinement Plan Phase 2 provides a good summary of the next steps (pages 31-39).
 - In fall of 2013, staff had the opportunity to talk with business and property owners along Boones Ferry Road about potential impacts to their property. This information was provided to the City Council at a November open house. While there were a number of issues discussed, many participants indicated the project must still be done.
 - In December 2013, the Council directed staff to move forward with the design of the project. The RFP to select a consultant should be released in the next couple of months depending on ODOT's requirements for the STIP grant funds.
 - The PAC's work will really begin after the consultant is on board and will initially focus on the architectural character of the project and the design of the median and storm water treatment facilities.
 - Construction funding has not been formally approved by the City Council. Council will review the project part-way through design to better understand overall project costs, and the need for and use of tax increment funds for construction. This will occur around the 30% design stage.
 - It was noted that a lot of thought was put into the right-of-way alignment with a goal to make it as fair and equitable as possible. However, it was difficult to simply expand the ROW equally on both sides of the road because the centerline of Boones Ferry Road meanders. Because of the meandering, the next strategy was to avoid impacting structures. At this time the proposed alignment impacts one structure on Boones Ferry Road, the Casa Del Pollo Restaurant located on the Naomi's Lampshade property. It also impacts the front patio and porch structures of Riccardo's and Babica Hen.

7. RFP for DESIGN ENGINEERING SERVICES

- To most effectively use the ODOT grant, grant funds will likely be used for design and right-of-way acquisition. This will require using the ODOT process to select a design consultant, which includes sending the RFP to 15 pre-approved consultants.

8. LAKE GROVE PARKING MANAGEMENT PLAN

- The purpose is to implement the Lake Grove Village Center Plan and mitigate for potential parking loss due to the Boones Ferry Road improvements.
- The Urban Renewal Plan provides the funds to build new parking, but those funds may not be available for another 20 years.
- Strategies to expand parking in the area may include acquiring properties for parking.
- Jordan Wheeler, the City's project manager for this project, is looking for people to be on the stakeholder advisory committee. The PAC was not considered to be the advisory body on this project because of the amount of work that will need to go into the Boones Ferry Road project. In addition, the PAC does not necessarily include the broader interests that should be included for this parking committee. For example, it would be advantageous to have a member from the Lake Grove Shopping Center and from Mercantile Village.

9. SUMMARY & NEXT MEETING

- Next meeting 4-6 weeks from this meeting – morning meetings seem to work.
- Considerations for future meeting information:
 - Field trip and/or PowerPoint presentation to view applicable roadway improvement projects and street design features, including pedestrian crosswalk treatments, street furnishings, green street treatments, inverted-crown roadway sections, etc.)

Meeting adjourned 10:42 a.m.

Requests from committee members for the next meeting:

- Provide meeting materials the week before the meetings.
- Distribute member contact information to committee members.
- Provide a sign-in sheet for those in the audience attending the meetings.
- Provide an updated Project Schedule.