

## Accessory Structure Permit Packet



### Accessory Structure

(Decks, Sheds, Docks, Boathouses, Swimming Pools, Etc.)

**Notice**

Permit Applications will only be accepted between the hours of  
8:00 A.M. to 11:30 A.M.

**Dear Applicant;**  
Please be aware of the following:

- ◆ **The permit application must be filed out in its entirety, including the submission of the project.**  
\*Please take note of the **Site Plan** requirements. The Planning Department must sign-off on the site plan prior to submitting to the Building Department.  
\*Please review & complete the Planning & Building checklist(s) provided.
- ◆ **Decks**  
\*You do not need a permit for a deck less than 10 feet in height and shall require an Engineer's Design.  
\*You may refer and use the "Deck Design Guide" for basic deck construction. (separate booklet)
- ◆ **Docks & Boathouses**  
\*Lake Cooperation approval is required before submitting for a permit.  
\*Provide geographic information specifically delineating the flood plain boundary & base flood elevation to either the "NOVUS" 20 dataset or the "NAVD" 88 dataset. This can be obtained by an Oregon State licensed surveyor.  
\*If the boathouse is within a floodway, the plans should show the EPE on elevation detail in reference to the structure & all mechanical, plumbing, & electrical equipment & components.  
\*Provide footing and construction details showing proper materials, etc., etc.

**Erosion Control Application (if applicable)**  
Erosion Control application is to be submitted with separate mitigation plan and included with Building permit submittals. Please contact Colleen Clark at (503) 476-0290 for more information.

**Tree Protection (if applicable)**  
If you hit utilities and trees, please contact the Planning Department at (503) 476-0290.

\* Permits cannot be issued if Erosion Control, Tree Protection, or Tree Cutting approvals **REQUIRED** & has not been signed off by the appropriate departments.

### [Accessory Structures](#)

- Decks
- Sheds
- Docks
- Boathouses
- Swimming Pools
- Etc.

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