

Teach a Class or an Activity!

Welcome to the Recreation Program

Proposal Page!

Lake Oswego Parks and Recreation Department offers a wide variety of recreation classes and activities year round. There are six Recreation Department Divisions: Adult & Youth Cultural, Fitness and Outdoor Recreation, Sports & Tennis, Special Events and Luscher Farm with Organic Education, and Golf. Many of the classes and workshops currently offered through the Divisions exist because an enthusiast has the desire to teach a program. If you have an idea for a program or are interested in presenting an activity, the following information is provided for your assistance.

As an instructor/presenter, are you a City employee or contractor?

| Hourly City Employee | Contracted Service Provider |
|---|--|
| <p>Requirements:</p> <ol style="list-style-type: none">1. Eligible to work in the United States and provide identification2. Pass a Criminal Background Check3. Hourly wage is negotiable according to experience, knowledge, background regarding the subject, and the current market rate/demand4. Employment is classified as on-call/less than 20 hrs weekly with ongoing employment not to include employment benefits5. Employee must enroll in paperless payment - Wells Fargo paycard or direct deposit | <p>Requirements:</p> <ol style="list-style-type: none">1. Pass a Criminal Background Check2. A sole proprietor using a d/b/a, or a business/corporate entity; a current business license status with the State of Oregon Corporation Division is required.3. The City requires proof of insurance in the form of a Certificate of Insurance and Endorsement page naming the City as an additionally insured. The insurance requirement of \$2M per occurrence and \$3M in aggregate. <p>Payment is done on a per participant basis.</p> <p>For more information please call Dina Balogh 503-534-5420 or email dbalogh@ci.oswego.or.us</p> |

To submit a Recreation Program Proposal Form, please fill out [this form](#).

All Youth & Adult Cultural, Fitness and/or Outdoor Classes and Camps:

Kelliegh Brown at (503) 635-0282 kbrown@ci.oswego.or.us

All Sports & Tennis Classes and Camps:

Carol Hartley at (503) 675-2547 or chartley@ci.oswego.or.us

All Organic Education/Gardening Classes and Camps:

Kathy Schilling at (503) 675-3983 or kschilling@ci.oswego.or.us

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Published on City of Lake Oswego Oregon Official Website (<https://www.ci.oswego.or.us>)

Web Links

[Submit a Program Proposal Form](#)[View the Current Catalog](#)

Source URL (retrieved on *09/20/2017 - 10:14pm*): <https://www.ci.oswego.or.us/parksrec/teach-class-or-activity>