
PROJECT NUMBER: 2200507.00 ISSUE DATE: October 15, 2021
PROJECT NAME: Rassekh Park

RECORDED BY: Andrew Schneider – Landscape Architect
TO: FILE
PRESENT: Megan Big John, Brenda Falson – City of Lake Oswego Parks and Recreation (LOPR)
Jen Gray-O’Connor – Lois Cohen Associates (LCA)
Randall Yamada – Stafford Hamlet Neighborhood Association (SHNA)
Travis Schoonover – Lake Oswego Soccer Club (LOSC)
Robert Heape – Palisades Neighborhood Association (PNA)
Tom Kelley – Lake Oswego Girls Softball Little League (LOGSLL)
Drew Heroin – Lake Oswego Little League (LOLL)
Richard Herman – Friends of Luscher Farm (FLF)
Steven Tuttle, Matt Butts, Andrew Schneider – Mackenzie

SUBJECT: Public Advisory Committee (PAC) Meeting Minutes #04 (October 5, 2021)

ACTION ITEMS

None at this time.

UNRESOLVED ITEMS

None at this time.

RESOLVED ITEMS

- 3.1 Zach Johnson (LCA), by 7/2/2021, to post the full report for survey #2 to the project website.
10/4/2021: Resolved.

INFORMATION ITEMS

1. Jen Gray-O’Connor began the meeting by welcoming the group and giving an overview of the meeting’s agenda. During the welcome Jen reminded the PAC members of the purpose of their role, the purpose of the meeting, and the protocol for conversation in the virtual setting.
 - A. One member of the general public was in attendance as an observer.
2. Steven Tuttle (Mackenzie) gave a project overview, revisiting the project purpose, timeline, and work that has been completed to date.

3. Jen Gray-O'Connor gave an overview of where the community engagement for the project has been in the last months, highlighting the recent neighborhood meetings and noting the upcoming community meeting scheduled for 10/13/2021.
4. Steven Tuttle (Mackenzie) gave an overview of how the design has developed since the last PAC meeting in June. Steven noted the recent addition of the play area and picnic area/shelter.
5. The group discussed the following during an extended question-and-answer period:
 - A. Robert Heape (PNA) noted that he was appreciative of the design modifications, specifically with the addition of the shelter and play area.
 - B. Robert Heape (PNA) asked if there are numbers available or a report that speaks to the target rate of utilization for the Rassekh facility noting specifically that the neighbors would like to know this information and want to ensure that the facility is used to its fullest potential.
 - I. Megan Big John (LOPR) said that this information isn't available off hand but can be produced.
 - C. Robert Heape (PNA) noted that there is neighborhood concern about climate change and that the synthetic turf field may absorb heat; he asked what sort of cooling considerations have been explored.
 - I. Matt Butts (Mackenzie) noted that while options are being explored, one possible solution is that the type of infill used for the turf can help to keep the temperatures lower.
 - D. Tom Kelley (LOGSLL) asked if the intent is to cover the dugouts and bullpens, noting that covers would be preferred by the user groups and that there is precedent within the LOPR system to have them covered.
 - I. Steven Tuttle (Mackenzie) noted that this sort of detail is still being determined.
 - E. Tom Kelley (LOGSLL) asked if there would be temporary fencing between the fields.
 - I. Steven Tuttle (Mackenzie) said this is being coordinated with LOPR staff, he noted that the design team would appreciate feedback and recommendations for items like temporary fencing and other equipment needed for games from the athletic user groups to ensure expectations are met.
 - F. Randy Yamada (SHNA) asked what the conditional use application and development review processes look like for this specific project. Randy also read a prepared statement about the project indicating the process and design are not consistent with planning goals 1, 5, and 8.
 - I. Steven Tuttle (Mackenzie) noted that this project is subject to both minor and major conditional permit review and is also subject to both land use and development review. The details of these processes were not available off hand but can be addressed during the community meeting.
 - G. Richard Herman (FLF) noted that the only current option for broader pedestrian circulation to other city facilities in the area is located at the roundabout. He asked if there are any opportunities for midblock crossings at this time.

- I. Matt Butts (Mackenzie) explained that the plan at this time is to only have the pedestrian crossing at the roundabout, noting specifically that due to the size of Stafford Road, a midblock crossing would be unsafe.
- H. Robert Heape (PNA) mentioned that he has heard that sometimes weed applications take place on synthetic turf fields.
 - I. Matt Butts (Mackenzie) noted that there is typically no application of weed preventatives on synthetic fields.
- I. Robert Heape (PNA) commented that the neighbors would like to see the process more data driven, giving examples of expected usership and lighting and its effect on the neighbors.
 - I. Steven Tuttle (Mackenzie) noted that the design team is currently in early conversations with the lighting designer and more information on that item is forthcoming.
- J. Robert Heape (PNA) noted that beginning in 2019, the Palisades Neighborhood Association has expressed concerns about the projected budget for this particular project.
 - I. Steven Tuttle (Mackenzie) noted that the concern is valid and that currently the project has an appropriate budget to build the park essentials correctly. He also noted that the design team is having ongoing conversations with LOPR staff about the budget.
- K. Richard Herman (FLF) noted that there is concern about the health and revitalization of the natural areas within the park and if there would be longer term collaboration with either the Stafford Hamlet or the Confederated Tribes of Grand Ronde for those efforts.
 - I. Steven Tuttle (Mackenzie) noted that sensitive lands rehabilitation is not within the scope of this project and the design team is working to provide additional buffer beyond what is required by code to protect that area from construction/development activities.
 - II. Megan Big John (LOPR) noted that in recent years thousands of plants have been planted by parks staff to rehabilitate this area and that parks staff plans to continue to care for the corridor in the future.
- 6. Jen Gray-O'Connor closed the meeting by sharing the date and time of the upcoming virtual community meeting and requesting that those present invite their stakeholder groups to attend. The meeting is scheduled for October 13, 2021, from 6-8 PM; registration for the meeting can be completed at www.rassekhpark.com

Every effort has been made to accurately record this meeting. If any errors or omissions are noted, please provide written response within five days of receipt.

Enclosure(s): Attachment A – Rassekh Park PAC #4 slide deck dated October 5, 2021

c: Present

Bruce Powers, Jeff Munro, Tony Garcia – LOPR

Scott Bullard – Parks, Recreation, and Natural Resources Advisory Board/Forest Highlands Neighborhood Association

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Katie Allen – Pacer Youth Baseball

Harold Rust – Palisades Neighborhood Association

Curtis Hidalgo – Lake Oswego Youth Lacrosse



RASSEKH PARK DEVELOPMENT

PAC Meeting
October 5, 2021
6 P.M.



Living Well in LO

POWERED BY PARKS & RECREATION



AGENDA

6:00-6:10	Introductions Role of the PAC Meeting Purpose and Protocol	Jen Gray-O'Connor
6:10-6:20	Project Overview	Steven Tuttle
6:20-6:25	Community Engagement	Jen Gray-O'Connor
6:25-6:45	Park Design	Steven Tuttle
6:45-7:20	Q&A	Jen Gray-O'Connor
7:20-7:30	Next Steps and Wrap Up	Jen Gray-O'Connor

MEETING PURPOSE

1

Share Progress and Updates

2

Listen and Provide Information

HOW TO ENGAGE



Add a comment in chat



Wait until the Q&A time for verbal discussion



Turn your microphone on when invited to speak



Callers without video access

MEETING PROTOCOL



Respect the views and opinions of others



Mics muted; only one person will speak at a time



Allow others to speak once before you speak twice



PROJECT OVERVIEW

Steven Tuttle

Project Purpose

To fulfill the long-held vision of creating an active recreation park, centered on providing athletic fields for the community.

Property was acquired in 1996 using 1990 Park Bond proceeds for this intention.

RASSEKH PARK SCHEDULE

2021

2022

2023

MONTH	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN				
TASK 1: SCHEMATIC DESIGN (30%)																											
PROJECT STARTUP AND KICKOFF MEETING	●																										
PUBLIC OUTREACH EVENT #1		●																									
MEETING - PAC 1		●	●																								
PUBLIC OUTREACH EVENT #2				●																							
MEETING - PAC 2				●																							
MILESTONE: 30% DRAWINGS, COST EST.					●																						
MEETING - PREAPP						●																					
MEETING - PAC 3					●																						
TASK 2: DESIGN DEVELOPMENT (60%)																											
MEETING: NEIGHBORHOOD MEETINGS						●																					
MEETING - PAC 4							●																				
PUBLIC OUTREACH EVENT #3								●																			
MEETING: CITY COUNCIL MEETING									●																		
MILESTONE: 60% SET - NOVEMBER 17										●																	
SUBMIT FOR LAND USE - NOVEMBER 17																											
MEETING: REVIEW CITY COMMENTS											●																
TASK 3: CONST. DOCS. (90%, 100%)																											
PUBLIC OUTREACH EVENT #4 (INFORMATIONAL)																											
MEETING: DRC - FEB. 28																											
MILESTONE: 90% SET - MAR 15													●														
MEETING: REVIEW CITY COMMENTS														●													
MILESTONE: 100% SET - APRIL 15															●												
LAND USE APPROVAL																●											
TASK 4: PERMITTING																											
PERMIT ASSISTANCE																											
PERMIT SUBMITTAL																											
PERMIT COMMENT RESPONSES																											
TASK 5: BID SUPPORT																											
RESPOND TO BIDDERS / ADDENDA																											
TASK 6: CONSTRUCTION OBSERVATION																											
CONSTRUCTION SET																											
SITE VISITS AND FIELD REPORTS																											
TASK 7: PROJECT MANAGEMENT																											
MEETINGS AND MEETING MINUTES																											
COORDINATION WITH SUBCONSULTANTS																											
TASK 8: PROJECT CLOSE-OUT																											
RECORD DRAWINGS																											

● MEETING DATES

Project Timeline

Schematic Design - Spring 2021 - Summer 2021

Design Development - Summer 2021 - Fall 2021

Land Use Review – Fall 2021

Construction Documents – Fall 2021 - Winter 2022

Permitting and Bidding - Spring 2022

Construction – Summer - Fall 2022

What has been happening?

- Traffic Impact Analysis
- Parking Study
- Cultural Assessment Report
- Wetland Delineation Report
- Arborist Report
- Geotechnical Report
- Sustainability Matrix
- Design Drawing Advancement



COMMUNITY ENGAGEMENT

Jen Gray-O'Connor

Project Meetings

Public Advisory Committee Mtg. #1

Public Advisory Committee Mtg. #2

Public Advisory Committee Mtg. #3

Preapplication Meeting

Neighborhood Meeting #1 (In person)

Neighborhood Meeting #2 (Virtual)

Public Advisory Committee Mtg #4 (Today)

Community Meeting - October 13

City Council Update - October 19

Lake Oswego Land Use Review – November 17

Online Open House Summary

815 online open house views

Survey responses ranging from 177 to 335 depending on the question

Feedback emphasized these components of the project:

- Walking paths
- Natural features
- Maximizing athletic field space
- Maximizing the play area

Open house remains viewable, but the survey is closed: www.rassekhpark.com



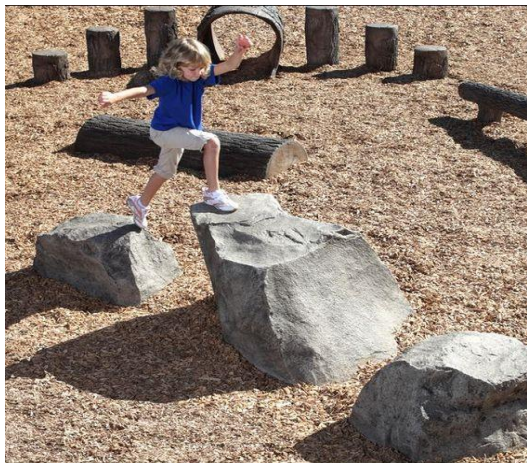
PARK DESIGN

Steven Tuttle





ACTIVITIES



ACTIVITIES





Q&A

Jen Gray-O'Connor



WRAP UP & NEXT STEPS

Jen Gray-O'Connor

WRAP UP

Community Meeting: October 13, 6-8p.m. <https://bit.ly/3hUnZPN>

Latest Plans and Updates: www.rassekhpark.com

Comments to: bpowers@ci.oswego.or.us