



PARKS & RECREATION

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Date: 12/31/2017 Updated: 06/30/2022 Date To Be Reviewed: Three Years – 12/31/2025

## Title of Document: 4.1.1 LOPR\_ Code of Ethics

**Background:** Employees of the City of Lake Oswego and Lake Oswego Parks & Recreation (LOPR) are part of an important public institution. As such, they have a special responsibility to the community, as well as legal and ethical obligations ensuing from government service. These responsibilities impose duties inherent in public service, including the promotion and protection of public trust and confidence, avoidance of conflicts of interest and appearances of impropriety, as well as careful and informed management of public finances. These duties must at all times guide the conduct of all employees who are employed by LOPR.

**LOPR follows Personnel Policies of the City of Lake Oswego and the guidelines contained in PP1-4 include information concerning:**

### **Personnel Policy 1-4**

1. Conflict of Interest
2. Requirement to Report Conflict of Interest
3. Gifts
4. Confidential Information
5. Outside Employment or Business Activities
6. Use of City Property
7. Internet, E-Mail and Voice Mail
8. Financial Interests in City Transaction
9. Public Speech

### **Links to Sources:**

[Personnel Policy 1-4](#)

**Responsibility/Contacts:** Director, Administrative Assistant