



AGENDA

Rassekh Skatepark Task Force Meeting #1
Thursday, March 17, 2022
5:00 – 7:00 p.m.
Virtual

Contact: Kyra Haggart, Project Manager
Email: khaggart@lakeoswego.city
Phone: 503-697-6576

Task Force members and project staff will attend this meeting remotely via Zoom Webinars. For a link to join this meeting, please visit the City calendar at <https://www.ci.oswego.or.us/calendar>, or contact khaggart@lakeoswego.city by noon on March 17, 2022.

The meeting location is accessible to persons with disabilities. To request accommodations, please contact the staff liaison at least 48 hours before the meeting.

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|-------------|-------------|--|-------------------------------------|
| I. | 5:00 | Welcome and Meeting Guidelines <ul style="list-style-type: none">• Introductions• Review Meeting Guidelines• Rassekh Park Planning History• Rassekh Park Skatepark History | Kyra Haggart, City of Lake Oswego |
| II. | 5:20 | Skatepark Presentation (Power-Point) <ul style="list-style-type: none">• Overview of Current Status and Process• Design Team Background & Experience• Site Overview• Design Process/Considerations• Construction Process• Project Completion and Opening | Zach & Jaxon, California Skateparks |
| III. | 6:10 | Interactive Design Input Discussion with TAC | Zach & Jaxon, California Skateparks |
| IV. | 6:45 | Closing Summary <ul style="list-style-type: none">• Review of Next Steps• Survey Link | Zach & Jaxon, California Skateparks |

ATTACHMENTS:

- Task Force Meeting Guidelines



RASSEKH SKATEPARK TASK FORCE MEETING GUIDELINES

MARCH 2022

Project Background

The Parks and Recreation Department has been directed by City Council to develop a 10,000-square-foot skatepark in conjunction with the overall park development at the future Rassekh Park property on Stafford Road. The skatepark will be located on the northeast corner, visible from Stafford Road, and will be integrated with other elements of the park, including a multi-sports field, parking, picnic shelter, play area. The City is excited to be partnering with California Skateparks to design and build this new amenity for the Lake Oswego skating community. Design and construction of the skatepark will be closely coordinated with the overall development of Rassekh Park.

Task Force Purpose and Charge

Working with the City and California Skateparks, the Task Force will contribute ideas and insight into the design considerations and desired features for the Rassekh Skatepark. The Task Force will be asked to consider their own personal experience and the needs of the community as they provide feedback on design consideration. Task Force members will be ambassadors for the project, ensuring that all voices are heard and that the community's input is reflected in the design discussions. The Task Force will also be responsible for reviewing designs produced by the project team.

The Task Force is not tasked with developing group recommendations or making final design decisions. Task Force feedback and recommendations will be summarized in meetings and considered by the project team and City Council, when appropriate (to be determined by staff).

Meeting Guidelines

All Task Force participants agree to act in good faith in all aspects of decision-making. This includes being honest and refraining from any actions or undertakings that will undermine or threaten the process in any manner. This also includes behavior outside of meetings. Expectations include:

- Arrive on time and be prepared.
- Share the air. Only one person will speak at a time, and we will allow others to speak once before we speak twice.
- Express our own views or those of our constituents; don't speak for others at the table.
- Listen carefully and keep an open mind.
- Respect the views and opinions of others, and refrain from personal attacks, both within and outside of meetings.
- Refrain from having side conversations when others are speaking.
- Focus questions and comments on the subject at hand and stick to the agenda.

- When discussing the past, link the past to the current discussion constructively.
- Seek to find common ground with each other and consider the needs and concerns of the local community and the larger region.
- Turn off or put cell phones on silent mode. Focus on full engagement in the meeting, and refrain from conducting other work during meetings as much as possible.
- Notify project staff of any media inquiries and refer requests for official statements or viewpoints to the City. Task Force members should not speak to media on behalf of the City, but rather only on their own behalf.

Additional Roles and Responsibilities

- **City of Lake Oswego:** City Parks and Recreation staff will provide key information and context to Task Force members. City staff will be responsible for sending out agendas and meeting material to Task Force members and scheduling meetings. If a member is unable to attend a meeting, they should work with the City's Project Manager to get the information they need or provide feedback in writing to the committee. **Kyra Haggart** will be the primary City contact for any questions or concerns, and to notify if a Task Force member is unable to attend a meeting.
- **California Skateparks:** A team of skatepark consultants from California Skateparks will provide technical expertise and will work with the Task Force and the City to develop the skatepark's design, and assist the Task Force in their review of the skatepark design.

Task Force Roster

- Kirsty Reilly, Palisades Neighborhood Association
- Jason Murray, Skater and Parent
- Lisa Shaw-Ryan, Parent
- Mac Shaw-Ryan, Youth Skater
- Hudson Bryd, Youth Skater
- Sebastian Joyce, Youth Skater
- Trent Sutton, Skater, Parent, and Local Business Owner
- Connor Martin, Skater and Parent