



PARKS & RECREATION

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**Date:** 12/31/2019    **Updated:** 12/31/2022    **Date To Be Reviewed:** Three Years – 12/31/2025

## Title of Document: 10.1.1 LOPR\_Responsibility for Evaluation

### **Background:**

Lake Oswego Parks & Recreation (LOPR) has systematic processes in place for LOPR to evaluate performance. Refer to 10.1 for the details of areas of evaluation.

### **Procedure:**

The responsibility for evaluation of the myriad data captured and reported lies with the following LOPR titles, and job descriptions for these titles are available on-line at [Job Descriptions | City of Lake Oswego](#).

Director

Deputy Director (Job Description is for Superintendent of Parks or Recreation)

Recreation Supervisor

Communication and Sponsorship Coordinator

Administrative Assistant

Parks Manager

Crew Leader

ACC Manager (and staff)

### **Related Documents:**

4.2 LOPR\_Staff Qualifications

**Responsibility/Contacts:** Director, Deputy Directors, Administrative Assistants