



City of Lake Oswego: Star Spangled Parade 2019 Registration Form

- Date:** Thursday, July 4, 2019
Parade Staging Begins at 9am
Parade commences promptly at 10am
- Fee:** Due to the growing size of the parade, additional safety measures have been implemented, including barricades and flagging. To offset this cost, there is a nominal parade participation fee. ***\$15 for non-profits and families; \$40 for businesses.***
- Staging Location:** Parade staging takes place at Lake Garden Court (off Iron Mountain Blvd). **Entrance to staging has been altered this year. Please enter the site via Country Club Road. There will be no entry via Iron Mtn. Blvd.**
- Staging Parking:** Please park at Christ Episcopal Church (1060 Chandler Road) or Oswego Heritage House (398 10th Street) and walk to parade staging. Walkers may be dropped off in the designated loading zone on Iron Mountain. Trained parade volunteers will be present to walk youth to their group location
- Parade Route:** Participants will start at Lake Garden Court and follow Iron Mountain Blvd. to Chandler Street, to 10th Street and follow 'A' Avenue, concluding at Millennium Plaza Park. Traffic on 'A' Avenue East and West bound will be closed to vehicle traffic during the parade.
- Celebration:** Festivities continue at Millennium Plaza Park until 1pm. The celebration includes live tunes from Gospel Hooligans, tasty bites, face painting, balloon twisting and a pie eating contest.

Registration & Payment Instructions:

- Completed registration forms may be mailed to Jamie Inglis at P.O. Box 369, Lake Oswego, OR 97034 or emailed to jinglis@lakeoswego.city.
- Registration fee may be paid via mailed check or credit card. Please make checks out to the 'City of Lake Oswego' and enclose with completed registration form. Credit Card payments may be processed online through PayPal via link: www.paypal.me/cityoflakeoswego.
- **Completed Registration Forms & Fee due Wednesday, June 12.**

***Please note that registration will not be considered complete until payment is received.**

APPLICATION:

Applicant's Name: _____

Business/Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail: _____

Are you a Family, Non-Profit, or Business?

Are you a vehicle, float, or large group?

Estimated number of walkers that will be joining you: _____

Vehicles/Floats Only:

Vehicle type (make, model, year): _____

Length (cannot exceed 30ft): _____ Height (cannot exceed 10ft): _____

Is your vehicle pulling a trailer/ float? Yes No

If yes, what is the length? _____

If you are a vehicle/float, you **must provide two volunteers** to walk alongside your automobile. What are the names of your two volunteers?

I have read the Vendor Rules and Guidelines and agree to abide by all conditions outlined within.

Signature: _____ Date: _____

PLEASE REVIEW THE PARADE RULES AND GUIDELINES:

- City of Lake Oswego Parks and Recreation reserves the right to prohibit individual or group from participating in the Star Spangled Parade without the approval of the event staff.
- **Registration for the parade is first come, first serve.** Space is extremely limited, so early registration is highly recommended. Registration is not considered complete until payment has been received.
- Registration confirmation letter will be emailed at the end of June with additional parade details and logistics.
- *Fee:* Due to the growing size of the parade, additional safety measures have been implemented, including barricades and flagging. To offset this cost, there is a nominal parade participation fee. **\$15 for non-profits and families; \$40 for businesses.**

- The annual City of Lake Oswego Star Spangled Parade is presented for entertainment purposes only. The City of Lake Oswego does not endorse the ideals or doctrines presented by parade participants.
- *Parade Vehicles:* Due to space limitations, only one vehicle per group or business is permitted. Types of vehicles that are allowed include cars, SUVs, floats, military vehicles and pulled trailers. Length of parade vehicle cannot exceed 30ft and height cannot exceed 10ft.
- For safety reasons, horses are not permitted.
- **All parade participants with a vehicle, float or trailer must provide two volunteers to walk alongside your vehicle.** These volunteers will be responsible for keeping parade watchers from encroaching into the parade route.
- **Signage:** No parade participant, vehicle, float or group shall carry, display or transport any sign, posted or printed message. A banner carried in front of the entry or business/nonprofit/family logo on parade float or vehicle may be permitted only to identify the group or unit.
- *Candy:* As a parade participant you are required to use extreme caution when throwing candy or giveaways from your float/vehicle. Participants must gently TOSS candy, so it lands on the street in front of spectators and away from the path of vehicles. Please do not have young children throw candy that will not reach the curb.
- Literature, Handouts, Fliers and Debris shall not be distributed by parade participants. Candy is the only items allowed for distribution.
- Participants are responsible for the cleanup and removal of garbage and debris from staging location.
- *Inclement Weather Policy:* The parade will take place rain or shine. It will not be closed unless it is determined by Events Staff that the weather conditions compromise safety. Examples of this include lightning and air quality. Notifications of change will be issued via email. The City website will also be updated.
- *Indemnification:* The participant shall defend, indemnify, and hold the City of Lake Oswego, its officer, agents and employees harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connection with the use of this license or by conditions created thereby, or based upon violation of any statute, ordinance or regulation.
- *Exclusion of damages and representations:* The City, its officers, employees, and commissions and committees shall not be liable to the Event Vendor for any damages of whatsoever character or nature arising out of or related to the participation in the event, whether direct, indirect, consequential (including lost profits), or special damages. The City is not liable for acts by third parties or acts of nature, including weather. The City is not liable for lost or stolen property; all risk of loss of property shall be that of the participant.

For questions, please contact Jamie Inglis at jinglis@lakeoswego.city or 503-675-3985.