

2022 Events Matrix of Volunteer Positions

Lake Oswego Farmers' Market (May 7-Oct 1)	Shifts Hours	Number of Volunteers Needed
<p>Set Up: Volunteers are needed for early morning set up, which includes setup of tables & chairs, market signage, traffic control and assisting vendors unload.</p> <p>Market Information Booth: Volunteers manage the Market Information Booth, which includes greeting guests and answering questions (about community & market) while maintaining general cleanliness and order in the plaza.</p> <p>Break Down: Volunteers assist with breakdown of the Market, which includes teardown of tables & chairs, market signage, and assisting vendors exiting the plaza.</p>	<p>6:30-8:30 am</p> <p>8:30-10:45 am & 10:45 am-1:45 pm</p> <p>1:30-2:45 pm</p>	<p>5-6 people</p> <p>2 people per shift</p> <p>4-5 people</p>
<p>Star Spangled Festivities & Events</p> <p>Millennium Concert Band-July 3</p> <p>Volunteers distribute programs at the event and count attendees.</p> <p>Star Spangled Parade-July 4</p> <p>Volunteers assist with parade staging, vehicle/float placement, check-in, crowd control/encroaching and clean-up.</p> <p>Star Spangled Celebration-July 4</p>	<p>6-7:30 pm</p> <p>8:30-11 am</p> <p>8am-12 pm</p>	<p>2 people</p> <p>6-8 people</p> <p>4-6 people</p>

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<p>Volunteers assist with setting up the plaza with tables & chairs, decorations, signage, and vendor load-in.</p> <p>Independence Day Illumination: Concert & Light Show in the Sky-July 4</p> <p>Volunteers will assist with set up & clean up, handing out programs.</p>	<p>7-9 pm</p>	<p>3 people</p>
<p>Summer of Music Concert Series – July & August Wednesday and Sunday Evenings</p> <p>Volunteers are needed to greet guests, handout programs and count attendees.</p>	<p>6:30-8 pm</p>	<p>2-3 people</p>
<p>Movies in the Park – July & August Thursday Evenings</p> <p>Volunteers assist with making and distributing complimentary popcorn and selling concessions (candy, soda, etc.).</p>	<p>8-11 pm</p>	<p>2-3 people</p>
<p>Cultural Xchange Festival – September 18</p> <p>Information Booth: Volunteers manage the Information Booth, which includes greeting guests and answering questions (about community & event).</p> <p>Program distributors: Volunteers handout programs containing information about performances and other festival activities.</p> <p>ID Station: Volunteers check ID's for individuals 21 years of age and older in order to allow admittance to the beer/wine area</p>	<p>12-2:45 pm 2:30-5:15 pm 5:00-8 pm</p> <p>12-2:45 pm 2:30-5:15 pm 5:00-8 pm</p> <p>12-2:45 pm 2:30-5:15 pm</p>	<p>1 person per shift</p> <p>2 people per shift</p> <p>2 people per shift</p>

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<p>Lake Grove Farmers' Market (Oct 2-Nov 27) Every other Sunday Setup: Volunteers are needed for morning set up, which includes setup of market signage, tables & chairs, traffic control and assisting vendors unload.</p> <p>Break Down: Volunteers assist with breakdown of the Market, which includes teardown of tables & chairs, market signage, and assisting vendors exiting the plaza.</p>	<p>5:00-8 pm</p> <p>9-11 am</p> <p>3-4:30 pm</p>	<p>4-5 people</p> <p>3-4 people</p>
<p>Reunion Farmers' Market – November 19 Setup: Volunteers are needed for early morning set up, which includes setup of tables & chairs, market signage, traffic control and assisting vendors unload.</p> <p>Market Information Booth: Volunteers manage the Market Information Booth, which includes greeting guests and answering questions (about community & market) while maintaining general cleanliness and order in the plaza.</p> <p>Break Down: Volunteers assist with breakdown of the Market, which includes teardown of tables & chairs, market signage, and assisting vendors exiting the plaza. Volunteers assist with checking in participants for wagon rides, purchasing tickets and helping load and unload people on and off the wagon.</p>	<p>7-9 am</p> <p>8:45-11:15 am 11am-2 pm 1:45-3 pm</p> <p>2-3:30pm</p> <p>9:15-11:30 am 11:30-2:00 pm</p>	<p>4-5 people</p> <p>2 people</p> <p>4 people</p> <p>2 people</p>

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<p>Annual Tree Lighting Festival Setup: Volunteers are needed for set up, which includes setup of tables & chairs, signage and decorations.</p>	<p>1-3pm</p>	<p>4 people</p>
<p>Costumed Characters: Throughout the event, volunteers are dress as holiday characters and roam the plaza greeting children and having pictures taken.</p>	<p>3-5:30 pm 5:15-8 pm</p>	<p>6 people per shift</p>
<p>Santa Line Management: Volunteers (Elves) assist managing the line for Santa and handout candy canes after picture taking.</p>	<p>3-5:30 pm 5:15-8 pm</p>	
<p>Sweet Treats: Volunteers assist with handing out a special cookie treat to guests.</p>	<p>6-7:30 pm</p>	<p>4 people</p>
<p>Break Down: Volunteers assist with breakdown of the event, which includes teardown of tables & chairs, signage, and assisting vendors exiting the plaza.</p>	<p>8-9:30 pm</p>	<p>4 people</p>