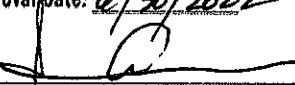




Director Approval - Original Approval Date: 6/30/2016  
Update Approval Date: 6/30/2022  
Signature: 

PARKS & RECREATION

Date: 06/30/2016

Updated: 06/30/2022

Date To Be Reviewed: Five Years – 06/30/2027

## Title of Document: 4.8.A LOPR\_Employment Hiring\_Instructor Contracting Exceptions

### **Background:**

As part of the Lake Oswego Parks & Recreation risk management effort, it has been determined that hiring/instructor contracting will be denied if the background check reveals information that an employment applicant or contracted instructor is currently arrested for or has been convicted of a crime that falls under the State of Oregon Revised Statutes listed in this document.

### **Procedure:**

This document is to be provided as an addendum to all employment application packets and as an exhibit attached to all instructor contracts.

### **Prohibited Offenses**

**Any pending arrest or conviction for any crime listed within the following Oregon Revised Statutes will cause the Lake Oswego Parks & Recreation Department to deny employment:**

ORS Chapter 162 — Offenses Against the State and Public Justice

ORS Chapter 163 — Offenses Against Persons

ORS Chapter 164 — Offenses Against Property

ORS Chapter 166 — Offenses Against Public Order; Firearms and Other Weapons; Racketeering

ORS Chapter 167 — Offenses Against General Welfare and Animals

ORS Chapter 811 — Rules of the Road for Drivers...Only ORS 811.705 Hit and Run Vehicle (Injury)

### **Related Documents:**

4.8 LOPR\_Consultants and Contract Employees

**Responsibility/Contacts:** Administrative Assistants, Contracts Administrator