



City of Lake Oswego
Quarterly Safety & Health Inspection Checklist

Adult Community Center
505 "G" Avenue

Goal: To identify safety hazards and correct them before they harm employees or citizens.

Date: 8/12/2022

Inspection Team Members:

Pamela Montoya

Building Inspected:

Adult Community Center

Building Supervisor:

Maria Bigelow

Supervisor Present During Inspection:

Y N

Inspection Rating Key:

(S) Satisfactory

(U) Unsatisfactory

(NA) Not Applicable

Fire Protection

This facility has a total of 13 fire extinguishers

Location:	Date of Service	Rating
Kitchen	<u>Oct-22</u>	<u>S</u>
Kitchen #2	<u>Oct-22</u>	<u>S</u>
Lower Level Lobby	<u>Oct-22</u>	<u>S</u>
Staff Entrance Main Floor	<u>Oct-22</u>	<u>S</u>
North side Main floor next to exit door in staff area	<u>Oct-22</u>	<u>S</u>
Birch Room Lower Level next to exit door	<u>Oct-22</u>	<u>S</u>
Near Trillium Room, Lower Level	<u>Oct-22</u>	<u>S</u>
Maple Room, Lower Level	<u>Oct-22</u>	<u>S</u>
Outside Hazel Room, Lower Level	<u>Oct-22</u>	<u>S</u>
Maintenance Room	<u>Oct-22</u>	<u>S</u>
Front Lobby	<u>Oct-22</u>	<u>S</u>
Elevator Room	<u>Oct-22</u>	<u>S</u>
Paladium (West side) Storage building	<u>Oct-22</u>	<u>S</u>

Fire Suppression System

Please note this system has to be checked on an annual basis.

Location: Kitchen

Date of Service

Rating

Sep-22

S

First Aid

This facility has one first aid kit on-site.

Location:

Main Floor Workroom area

Rating

S

Eye Protection

This facility does not have an eye wash station

Rating

NA

AED

Please note: an "OK" on the handle means the system is ready. A wrench or battery icon means it is not.

Location: Main Floor Front Lobby, Wall Lifepack #12

Location: Lower Level Lobby

Rating

S

S

Work Environment

State and Federal Compliance Posters

Location: Upstairs bulletin board in break room

Rating

S

Posted safety committee meeting minutes and agenda

Location: Main Floor in workroom

S

SDS's

Location: Maintenance staff workstation, Main Floor
Kitchen, Main Floor

S

S

Health Dept Inspection

Location:

Kitchen

Date of inspection

Jan-22

Exp Date

12/31/2022

Food Handler Permits

Issued

Exp Date

Sara Schrader

8/30/2022

8/30/2025

Karen Galloway

1/14/2022

1/14/2025

Lisa West

6/10/2021

6/10/2024

Maria Bigelow

1/7/2022

1/7/2025

Laimute Karaleviciene

8/19/2022

8/19/2025

Pamela Montoya

2/19/2020

2/19/2023

Elevator

Permit Expiration: 11/30/2023

S

Lighting, including EXIT signs

S

Ventilation

S

Noise

S

Clearance for electrical panels

S

House Keeping

Aisles, carpeting, and floors

Rating

S

Storage and piling of materials

S

Toilet Facilities

Check for sanitary toilet seat covers, handicap grab bars, sleeve under sinks, water leaks, etc.

Location:

Women's Restroom Lower Level

Rating

S

Men's Restroom, Lower Level

S

Gender Neutral Restroom, Lower Level

S

Gender Neutral Restroom #1, Main Floor

S

Gender Neutral Restroom #2, Main Floor

S

Women's Restroom, Main Floor

S

Men's Restroom, Main Floor

S

Safe Practices

Rating

Potential issues to be aware of include; walking too quickly down stairs, slipping, proper lifting, material storage, etc.

S

Personal Protective Equipment

Check for gloves and non-slip floor pads in kitchen

S

Building Grounds

Rating

Potential issues to be aware of include: tripping hazards, broken items, poor signage and lighting, etc.

S

Palladium Shed

S

Please list any other observations or recommendations for corrective action:

Nothing to report this quarter.
