

Minutes

City of Lake Oswego Central Safety Committee Meeting

Thursday, September 1, 2022

9:00 am via WEBEX

Members in Attendance: Megan Phelan, Iris McCaleb, Jacob Jones, Rick Lyons, Nick Lujan, Lisa Stark, Kathy Anderson, and Peter O’Leary

Absent: Mike Hogan, Joel Kuhnke, Pam Montoya, Scott Carlson, Jerry Zollner, and Jim Bateman

1. **Reviewed minutes from August:** Minutes were approved with a few edits.
2. **Accident / Injury / Employee Incident Reports:**
 - **Date of Incident:** August 3, 2022. An employee arrived to a burglary call and entered the building through a broken door window when they cut their left elbow on glass.
Corrective Action Needed: None.
Committee Recommendations: Be aware of surroundings and clear glass from doorway before entering.
 - **Date of Incident:** August 4, 2022. An employee was doing weapon retention and as they were holding on to their taser holster they cut their left hand.
Correction Action Needed: Replace broken holster.
Committee Recommendations: None.
 - **Date of Incident:** August 11, 2022. An employee was lifting an obese patients’ leg onto a tarp in extremely close quarters when they strained their lower back.
Correction Action Needed: None.
Committee Recommendations: None.
 - **Date of Incident:** August 11, 2022. An employee was assisting with getting a child out of a locked car by using a window breaker when they cut their right hand and fingers.
Correction Action Needed: None.
Committee Recommendations: Continue to replace faulty window breaker tool with better one and consider wearing leather gloves.
3. **Old and New Business:**
 - ✓ Megan reminded the CSC that Q3 building inspections are due by the end of September.
 - ✓ Jacob reminded everyone that with school back in session to be careful when driving around town, especially in their city vehicle.
4. **Next Meeting:** Thursday, October 6, 2022 at 9:00 am on WebEx.
5. **Meeting Adjourned**