



**City of Lake Oswego
Human Resources Department**

380 A Avenue, PO Box 369, Lake Oswego, OR 97034
503-635-0220

VOLUNTEER CRIMINAL RECORDS CHECK CONSENT FORM

In order to serve the best interest of the citizens, the City of Lake Oswego conducts a criminal check on all volunteers.

PLEASE PRINT THE FOLLOWING INFORMATION IN INK

Position Applied For: _____

Full Name: _____

Last

First

Middle

Other Names Used (aliases, maiden names, etc): _____

Date of Birth: _____

Address: _____

Have you ever been charged with any crime? Yes (please list below) No

Please list all convictions on charges made against you. Please provide additional sheets if needed.

Name When Convicted	Conviction	Date	City & State
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AUTHORIZATION

I authorize the City of Lake Oswego to check my criminal history. To the best of my knowledge all of the above information is accurate. I have made no willful misrepresentations, omissions or falsification of any information. I am aware that should investigation disclose such misrepresentations, falsifications or omission in the information I have submitted in the application process, my application will be rejected. I understand that information disclosed by me or by investigation may, in the sole discretion of the City of Lake Oswego, disqualify me from volunteering. I am also aware that after acceptance for volunteering, if subsequent investigation or information disclose misrepresentation, falsification or omission, it will be just cause for immediate dismissal.

Print Name: _____

Signature: _____ Date: _____

CIS Check Date: _____ **by:** _____ **Arrest record found:** Yes No