



**HISTORIC RESOURCES ADVISORY  
BOARD MEETING MINUTES  
August 9, 2023**

1        **CALL TO ORDER AND ROLL CALL**

2        Paul Espe, Staff Coordinator, called the meeting to order at 6:00 pm, in the Fir Conference  
3        Room, 380 A Avenue, Lake Oswego, OR, and then called the roll.

4        Present:            Kasey Holwerda, Chair; Meg Matsushima, Vice Chair; Denise Bartelt;  
5                            Sharon Mirarchi; Mary Bosch; Robin Quon; and Paul Lyons, Alternate  
6                            Member (arrived at 6:09 pm)

7        Absent:              Veronica Park; and Aaron Rapf, City Council Liaison

8        Staff Present:      Paul Espe, Associate Planner/Historic Resources Advisory Board Staff  
9                            Coordinator

10       Guests:              None

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12       **1. APPROVAL OF MINUTES**

13       **1.1** July 12, 2023: There were no corrections noted.

14       Vice Chair Matsushima **moved** to approve the Minutes of July 12, 2023. **Seconded** by  
15       Denise Bartelt and the motion **passed unanimously**.

16       **2. COUNCIL UPDATE** - Councilor Aaron Rapf

17       Councilor Rapf was not in attendance to share his report. Staff relayed that the City  
18       Council had approved HRAB's proposal to become a "B" city.

19       **3. PUBLIC COMMENTS**

20       Staff shared the summary of Rick Cook's email regarding Luscher Farm's inclusion in the  
21       Park Master Plan (zone changed needed prior). Chair Holwerda explained the purpose of  
22       exclusive Farm-Use zones. Staff also noted that Rick Cook shared a map of the homes  
23       built by Warren McCart in the Bryant neighborhood.

24       **4. PETITIONS AND COMMUNICATIONS**

25       **4.1** Presentation: Historic Preservation on August 17 - 10:00 am to 11:00 am at  
26       Berkshire Hathaway Home Services Northwest Real Estate; 3 Centerpointe Drive, Suite  
27       260: Members discussed the event flyer prepared by the title company. They then  
28       requested that staff email them the PowerPoint he had prepared. Staff agreed that he  
29       would be available to share the presentation to other realtors, on a limited basis.

30 **5. NEW BUSINESS**

31 **5.1** Preservation Month 2024: Robin Quon shared that they were busy with plans during  
32 the last farmers market event. Members discussed the possibility of hosting a small Mid-  
33 Century Modern home tour. Chair Holwerda suggested co-hosting a cocktail party for the  
34 Landmark-designated homes, where the homeowners could share preservation resources.  
35 They also discussed the potential award recipients off-the-record.

36 **5.2** Neighborhood Enhancement Grant Guidelines Review: Staff noted that Iris McCaleb  
37 will post the Guidelines and application on the website following a final review.

38 **5.3** Reconnaissance Level Survey of Lake Grove: Staff informed members that he had  
39 been interrupted from posting the Request for Proposal (RFP) by other work duties.

40 **5.4** Historic Homes Presentation: This topic was discussed under “Petitions and  
41 Communications 4.1.”

42 **6. OLD BUSINESS**

43 **6.1** Friends of Luscher Farm (FOLF): This topic was discussed under “Public Comments.”

44 **6.2** 4101 Southshore Boulevard (Bates House): Staff shared there was a code enforcement  
45 “Stop Work” order because the trees were not being protected during construction.

46 **6.3** 791 4<sup>th</sup> Street (Brown/Vose House): Staff informed members that the home was being  
47 sold to a couple who had restored other houses in Portland; adding that preservation  
48 information had been shared with the couple, and that a pre-application meeting was  
49 scheduled. Members shared their excitement of hearing this news.

50 **6.4** 1850 Northshore Road (Jantzen Mansion): Chair Holwerda relayed that a pre-  
51 application meeting was scheduled for the following day, to discuss the hardscaping, the  
52 landscaping, and the pool plans. She expressed her concern over the suggestion to install  
53 pavers (if done with concrete) on one of the stone walkways, to remove two of the older  
54 ponds, and to install an ultra-modern infinity edge pool. Staff stated that he would update  
55 members regarding the outcome of the pre-application meeting.

56 **6.5** 469 7<sup>th</sup> Street (Rosentreter House): Members agreed that this listed home was in  
57 beautiful shape. They discussed special characteristics of the home/property.

58 **7. MISCELLANEOUS**

59 **7.1** Mary Bosch shared the map of historic homes during her neighborhood’s “National  
60 Night Out” event. She requested that staff provide her a blown up copy of the Lakewood  
61 neighborhood map.

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67 There being no other business, Chair Holwerda adjourned the meeting.

68 **ADJOURNED** at 6:39 pm **Next Meeting: September 13, 2023**

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71 Respectfully Submitted,

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74 Paul Espe,

75 Associate Planner