



Lake Oswego Public Library Code of Conduct Policy

The library is responsible for establishing rules of conduct to protect the rights and safety of Library patrons, volunteers, and staff, and for preserving and protecting the library's materials, equipment, facilities, and grounds.

The following conduct is prohibited on library property:

1. Committing or attempting to commit any activity that would constitute a violation of any federal, state, or local criminal statutes or ordinances.
2. Possessing a weapon without a permit, except as allowed by State law or Federal law.
3. Destructing library property, including using library materials, equipment, furniture, fixtures, or building in a destructive, abusive, or potentially damaging manner.
4. Selling, using, distributing, or possessing alcohol/marijuana/illegal drugs.
5. Committing offensive touching, or engaging in sexual conduct, or obscene acts such as indecent exposure.
6. Engaging in conduct that disrupts or interferes with the normal operation of the library, or disturbs library staff or patrons, including, but not limited to, conduct that involves the use of abusive or threatening language or gestures, conduct that creates unreasonable noise, conduct that consists of loud or boisterous physical behavior, or conduct that uses library materials, equipment, furniture, fixtures or building in a manner inconsistent with customary use
7. Verbally or physically threatening or harassing other patrons, volunteers, or staff, including stalking, staring, or lurking.
8. Using cellular phones, pagers, and other electronic devices in a manner that disturbs others.
9. Soliciting, petitioning, distributing written materials, conducting surveys, or canvassing inside the library building, or in a manner that unreasonably interferes with or impedes access to the library.
10. Operating bicycles, roller skates, skateboards, or other similar equipment in or on library premises.

11. Parking vehicles on library premises for purposes other than library use. Vehicles parked in violation of this rule may be towed at the owner's expense.
12. Smoking, vaping, chewing, or other tobacco use in library facilities or within 10 feet of an entrance
13. Entering the library barefooted, or without a shirt, or with offensive body odor or personal hygiene.
14. Bringing pets or animals into the library, except for assistance animals as defined in ORS 346.680 or ORS 346.610 or as allowed in order to comply with the provisions of the Americans with Disabilities Act (ADA), or except as allowed at a library-approved event. Only trained dogs and miniature horses are recognized as service animals under this policy, per titles II and III of the ADA. If a service animal is out of control, including barking repeatedly, and the handler does not take effective action to control it, library staff may request that the animal be removed from the premises.
15. Tethering animals on library property.
16. Neglecting to provide proper supervision of children. (See Lake Oswego Public Library Policy on Unattended Children.)

Enforcement

The Lake Oswego Public Library may exclude from the property for a specified duration of time any person who has violated rules 1-5, or who has repeatedly violated rules 6-16. The Library Director or the Director's designee will implement these rules. Unlawful activities will be reported to the police. When people violate rules 1-5, law enforcement will be contacted immediately and the person(s) in violation of the rule will be excluded from the library for at least 30 days, up to indefinite exclusion if trespassed for unlawful activities. People who violate rules 6-16 will be given a warning to stop such actions on the first offense. If the behavior continues, the person will be directed to leave the library for the day. A second offense of rules 6-16 within 30 days will result in the person being immediately asked to leave the library for the day. A third offense of rules 6-16 within 30 days of the first offense will result in an exclusion of at least 1 week. Refusal to leave when properly directed may result in arrest for trespassing. After serving an exclusion, a person may return to the library with a clean slate.

The person shall be provided with a written notice of exclusion specifying the reason for, and duration of, the exclusion. The notice shall also describe the person's appeal rights pursuant to this policy. Any appeal of an exclusion shall be made to the Library Director. The appeal must be filed, in writing, by 5:00 p.m. on the fifth business day following the date of the exclusion notice. An exclusion of less than 30 days shall be suspended during the time that an appeal of the exclusion is pending. At the hearing on an appeal, the City shall have the burden to show by a preponderance of the evidence that the alleged violation of library policy occurred and that the ordered duration of the exclusion is appropriate. The Library Director's decision on appeal is final.