

# Lake Oswego Parks and Recreation



## Annual Friends Group Work Plan (Year starts July 1 and ends June 30)

Date Submitted: \_\_\_\_\_

Friends Group Name	
Main Contact	
Main Contact Phone	
Main Contact Email	

Please attach a list of all Friends Group member names and contact information.

### Year-Long Projects Snapshot

	Date & Time	Project Name	Leader Name
1			
2			
3			
4			

### Detailed Project Descriptions

#### Project 1

Project Name	
Date & Time	
Project Leader's Name	
Leader's Phone & Email	
Project Description	
What is Needed from the City to Complete Project?	

#### Project 2

Friends Group Annual Plan

# Lake Oswego Parks and Recreation

Project Name	
Date & Time	
Project Leader's Name	
Leader's Phone & Email	
Project Description	
What is Needed from the City to Complete Project?	

## Project 3

Project Name	
Date & Time	
Project Leader's Name	
Leader's Phone & Email	
Project Description	
What is Needed from the City to Complete Project?	

## Project 4

Project Name	
Date & Time	
Project Leader's Name	
Leader's Phone & Email	
Project Description	
What is Needed from the City to Complete Project?	

**Please return Annual Work Plan to:**

Megan Big John, Parks Manager  
Parks and Recreation Department, City of Lake Oswego  
P.O. Box 369, Lake Oswego, OR 97034  
(503) 534-5436 | mbigjohn@ci.oswego.or.us

Friends Group Annual Plan

# Lake Oswego Parks and Recreation

**For Internal Use Only**

Submitted to PARKS BOARD for approval, date\_\_\_\_\_

Approved by PARKS BOARD  Not Approved by PARKS BOARD ,  
date\_\_\_\_\_

\_\_\_\_\_  
Signature, Parks and Recreation Director

\_\_\_\_\_  
Date

**Comments:**