



HISTORIC RESOURCES ADVISORY BOARD MEETING MINUTES September 13, 2023

CALL TO ORDER AND ROLL CALL

Paul Espe, Staff Coordinator, called the meeting to order at 6:00 pm, in the Fir Conference Room, 380 A Avenue, Lake Oswego, OR, and then called the roll.

Present: Kasey Holwerda, Chair; Meg Matsushima, Vice Chair; Mary Bosch; Robin Quon; and Veronica Park

Absent: Denise Bartelt; Sharon Mirarchi; Paul Lyons, Alternate Member; and Aaron Rapf, City Council Liaison

Staff Present: Paul Espe, Associate Planner/Historic Resources Advisory Board Staff Coordinator

Guests: None

Members briefly introduced themselves for Veronica Park's first meeting.

1. APPROVAL OF MINUTES

1.1 August 9, 2023: There were no corrections noted.

Mary Bosch **moved** to approve the Minutes of August 9, 2023. **Seconded** by Robin Quon and the motion **passed unanimously**.

2. COUNCIL UPDATE - Councilor Aaron Rapf

Councilor Rapf was not in attendance to share his report.

3. PUBLIC COMMENTS

Chair Holwerda stated that she received a phone call from the owner of the Carter House at 17901 Stafford Road (Italianate on the corner of Overlook Drive and Stafford Road, and currently not visible from the road), who expressed concerns about the lighting from Hazelia Field causing disruptions for their young children, the removal of their privacy hedge for the installation of a sidewalk, the construction traffic, and people accessing his property uninvited. She then shared a few of the ideas the homeowner suggested as possible remedies. Staff explained the requirements and fees for a zone-change. Chair Holwerda added that the City informed the homeowner that they were not interested in purchasing the property and moving the home, but would provide a fence to replace the hedge that would be removed. Members discussed options to assist the homeowner. Staff will work to schedule a site visit with representatives from the Parks Department

home owner and possibly a City Council member. He will also research the current zoning of the area and share his findings at the next meeting.

4. PETITIONS AND COMMUNICATIONS

4.1 Request for input on plans for the future library from the Library Visioning Team: Staff noted that he sent an email to members regarding garnering suggestions for the location of the library. The current building was built in 1983, thus was not a historic building. Members agreed to fill out the online survey.

4.2 Request for an HRAB member to join the Parks Master Plan Community Advisory Committee: This person will provide guidance and feedback on how to plan for historic resources located in City parks. Staff further explained the role this person would play, and the possible time involved. Vice-Chair Matsushima volunteered to be the HRAB representative. Mary Bosch volunteered to be the alternate HRAB representative.

5. NEW BUSINESS

5.1 Library Visioning: This was discussed under “Petitions and Communications 4.1.”

5.2 2040 Parks Plan: This was discussed under “Petitions and Communications 4.2.”

5.3 Preservation Month 2024: Robin Quon described the results of the meeting held with Denise Bartelt and Mary Bosch. They compiled a list of tasks to complete. She requested an approved statement for the goal to have a more enhanced set of events during Preservation Month (e.g., increasing awareness of and celebrating historic resources). Chair Holwerda suggested that they tie in the National Trust for Historic Preservation's yearly theme. Robin Quon then shared that she had not yet received a callback from Restore Oregon about whether they were planning a 2024 Tour. She then stated that Denise Bartelt recommended that they incorporate the Carman House in one of the events (i.e., the cocktail party), and that they were still compiling a list of potential homes to view as part of the mid-century tour. Members discussed the Giant Drive-In and contacting the new owners. Robin Quon volunteered to review and summarize the preservation ordinances for similar cities. Members discussed potential recipients of the Merit Award off of the record.

5.4 Neighborhood Enhancement Grant: Staff shared that Mary Bosch had been working on an application for funding to create a digital, cellphone neighborhood tour of historic properties, utilizing the help of one of the high school teachers and her class.

5.5 Reconnaissance Level Survey of Lake Grove: Staff informed members that the Request for Proposal (RFP) was drafted and would be released by September 20, 2023, with return proposals submitted by November 3, 2023, and the first draft due by April 15, 2024.

5.6 Historic Homes Presentation (Recap): Staff stated that the presentation was well-received and that he edited it down to a 45-minute discussion, followed by a Q&A session. He agreed to share the presentation with new groups of realtors if asked to do so again.

6. OLD BUSINESS

6.1 Friends of Luscher Farm (FOLF): The City will have a pre-application meeting with Clackamas County on next steps for zoning changes.

6.2 17901 Stafford Road (Carter House): This was discussed under “Public Comments.”

6.3 4101 Southshore Boulevard (Bates House): There were no updates for this topic.

6.4 791 4th Street (Brown/Vose House): The house sold, and the new owner had a pre-application meeting scheduled to review expansions, repairs, and the construction of an Accessory Dwelling Unit (ADU).

6.5 1850 Northshore Road (Jantzen Mansion): There are no further pre-application meetings scheduled at this time (the style and placement of the new pavers will be addressed during the Design Review application process). The eye-beams for the bridge will be hidden by wooden design elements. The representative for the new owner requested that the City sign a Non-Disclosure Agreement (NDA) regarding their identity, which was denied.

There being no other business, Chair Holwerda adjourned the meeting.

ADJOURNED at 7:06 pm

Next Meeting: October 11, 2023

Respectfully Submitted,

Paul Espe,
Associate Planner