



Scheduling Inspections for Residential Projects

System Information

The City of Lake Oswego provides a choice when scheduling inspections. Our new software will now allow the customer to schedule inspections using a touch-tone phone or over the internet. The system is available 24/7, if the inspection is scheduled prior to 7:00 AM it will be considered same day.

To schedule inspections you will either need a touch-tone phone or internet access.

If you are using a

Touch-Tone Phone please call:

1-888-299-2821

Internet:

www.buildingpermits.oregon.gov

Using a Touch-Tone Phone

1-888-299-2821

To schedule, reschedule, cancel or get inspection results by telephone you will need to have the 12 digit IVR code that has been printed on the top left of your permit. If your permit was issued prior to May 7, 2012 you will have to call our office to have an IVR number assigned to your permit. You will also be required to have the IVR 4 digit code for the inspection you are wishing to schedule. For a complete list of all inspections, they are printed on the back of this document.

Enter your 12 digit IVR number when prompted. Other prompts will be asked to assist you in scheduling, rescheduling, cancelling or obtaining inspection results.

The system will also ask if you want to be notified of the inspection results.

NOTE: If you call after 7:00 AM to cancel an inspection for that day you will need to speak with staff directly. The system will not be able to cancel for the same day.

Scheduling on the Internet

www.buildingpermits.oregon.gov

When scheduling through the internet the IVR number is not necessary.

Using your preferred web browser type in the following URL address:

www.buildingpermits.oregon.gov

When the menu page appears select: **“ePermitting System”** from the left side menu.

When the page appears select the home tab and then select

“schedule inspections”

You may search for the correct permit by using the permit number or site address.

For best search results clear the “start date” field.

Follow the prompts.

If you need more assistance visit our website at

www.ci.oswego.or.us

or Call 503-635-0270

04/2019

Structural

1060 Driveway Approach
 1065 Sidewalk
 1090 Street Trees
 1110 Footing
 1118 Footing Drain
 1120 Foundation
 1128 Foundation Waterproofing
 1150 Slab/Flatwork
 1155 CMU Wall/Concrete Wall
 1160 Ufer Ground
 1170 Post & Beam
 1190 Retaining Wall
 1220 Underfloor Framing
 1260 Framing
 1370 Masonry Veneer
 1380 Fireplace
 1410 Underfloor Insulation
 1460 Insulation
 1520 Interior Shearwall
 1530 Exterior Shearwall
 1540 Gypsum Board/Lath/Drywall
 1550 Firewall
 1610 Roof Construction
 1710 Fire Sprinklers
 1720 Fire Sprinkler Final
 1820 Demolition
 1910 Progress Inspection
 1920 Miscellaneous Building
 1925 Consultation-Building
 1990 Final Inspection – LDC (Planning)
 1999 Final Building Inspection

Mechanical

2250 Gas Piping
 2125 Fireplace
 2200 Underfloor Mechanical
 2300 Rough Mechanical
 2420 Hydronic Heat
 2925 Consultation - Mechanical
 2999 Final Mechanical

Plumbing

3300 Water Service
 3410 Rain Drains
 3400 Storm Sewer
 3200 Sanitary Sewer
 3130 Footing/Foundation Drains
 3110 Ground Plumbing
 3450 Drywell/Soakage Trench
 3170 Underfloor Plumbing
 3500 Rough Plumbing
 3620 Backflow Device
 3650 Shower Pan
 3910 Progress Inspection
 3920 Miscellaneous Plumbing
 3925 Consultation Plumbing
 3930 Plumbing Minor Labels
 3999 Final Plumbing

Electrical

4120 UFER Ground
 4200 Reconnect Service
 4220 Electrical - Service
 4500 Rough Electrical
 4550 Limited Energy
 4710 Pool Bonding
 4910 Progress Inspection
 4920 Miscellaneous Electrical
 4925 Consultation Electrical
 4999 Final Electrical

**Fire Sprinklers
(Stand Alone Systems)**

1710 Fire Sprinklers
 1920 Miscellaneous
 1925 Consultation
 1720 Fire Sprinkler Final

**Fire Sprinklers
(Combination Systems)**

3500 Rough Plumbing
 3920 Miscellaneous Plumbing
 3925 Consultation Plumbing
 3999 Final Plumbing

**Erosion Control
(Residential)**

6010 Preliminary Erosion Control
 6030 Erosion Control
 6050 Final Erosion Control

Trees

6120 Tree Preservation/Tree Protection
 6140 Landscape/Tree Mitigation
 6700 Site Inspection
 6720 Misc. Inspection
 1990 Final Inspection – LDC (Planning)

Signs

6960 Misc. Sign Inspection
 6999 Final Sign Inspection