

Interview I
Date: June 30, 2022

Recreation Specialist II
Parks and Recreation Tennis Center

Candidate 1	Candidate 2	Candidate 3	
68.50	87.25	72.50	<i>Raters</i>
59	89	70	1
80	90	70	2
70	85	75	3
65	85	75	4
274	349	290	

Position: Recreation Specialist II

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Interviewer: [Signature]

Interview Scoring Sheet

	90-100	80-89	70-79	Point Range	Candidate rating
1				90-100	Outstanding
2		89		80-89	Very Strong
3			70	70-79	Strong
4				60-69	Above Satisfactory
5	59			50-59	Satisfactory
6				40-49	Weak
7				30-39	Very weak
8				20-29	Does not meet standards

Steps:

1. Rate candidate after interview.
2. Add points at end of interview session to differentiate candidates within rating bands.
3. If a checkmark is used instead of number, HR will round to the score to the lowest number in that range (eg. 70 will be used if a checkmark is placed in the box that aligns with "strong" or a range of 70-79)
4. Return score sheets to HR.
5. Add Vets Preference points (done by HR).
6. Establish average scores and final standings; proceed to next step with top candidates.




~~[Signature]~~

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	*		90-100	Outstanding
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[REDACTED]	[REDACTED]	[REDACTED]	Point Range	Candidate rating
			90-100	Outstanding
	85		80-89	Very Strong
70		75	70-79	Strong
			60-69	Above Satisfactory
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Interviewer: [REDACTED]

Interview Scoring Sheet

[REDACTED]	[REDACTED]	[REDACTED]	Point Range	Candidate rating
			90-100	Outstanding
	X		80-89	Very Strong
		X	70-79	Strong
X			60-69	Above Satisfactory
			50-59	Satisfactory
			40-49	Weak
			30-39	Very weak
			20-29	Does not meet standards

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