

	<b>You</b>	<b>Spouse/Partner</b>	<b>Child</b>	<b>Child</b>	<b>Child</b>
Current Address					
Home Phone					
Work Phone					
Cell Phone					
Email Address					
Office Phone					
Office Address					
Office Contact Name					
Date of Birth					
Place of Birth					
In case of emergency, notify:					

	<b>Name</b>	<b>Company</b>	<b>Phone</b>	<b>Email</b>	<b>Address</b>	<b>Notes</b>
Accountant						
Financial Planner						
Company HR						
Will Executor						
Attorney						
Physician						
Physician 2						
Pharmacy						
Neighbor						
Babysitter						
Auto Repair						
Electrician						
Plumber						
Veterinarian						
Nearest relatives						
Work contacts						

Who to Pay	How Frequently (Monthly, etc.)	Due Date (e.g., 15th)	Amount	How Typically Paid (auto payments, check)	Address	Phone Number	Notes
Rent/Mortgage							
Electric company							
Gas/Oil company							
Water company							
Insurance company							
Loans							
Credit cards							

	<b>You</b>	<b>Spouse/Partner</b>	<b>Child</b>	<b>Child</b>	<b>Child</b>
Allergies					
Dietary Restrictions					
Medical/Surgery Treatments (incl. date & diagnosis)					
Medications					

Meeting Location 1
Meeting Location 2
Water shutdown location
Gas shutdown location
Fire extinguisher locations
Smoke detector locations
Emergency food/cash locations
Emergency contact:
Emergency contact phone:
Emergency contact:
Emergency contact phone:
Emergency contact:
Emergency contact phone:
Other emergency notes:

Service Used
Description/Link
ID/Username:
Password hint (that's hard for strangers to guess!)[1]
Location of backup:
How to restore:
Location of important files:
- social security card
- passport
- birth certificate
- will
- medical directives

	Life Insurance	Life Insurance 2	Disability Insurance	Primary Health Insurance	Car Insurance	Home/Renter Insurance
Policy Holder						
Policy Number						
Policy Amount						
Beneficiaries						
Agent Contact Info						
Notes						

	<b>Bank 1</b>	<b>Bank 2</b>
Name		
Type		
Description		
Owners		
Institution Contact Info		
Address		
Location of checks/checkbooks:		
Other[2]		



	<b>Investment Acct 1</b>	<b>Investment Acct 2</b>
Type (e.g., 401K, IRA)		
Name of Institution		
Contact Info		
Location of Information		
Notes		
Other[2]		

	<b>Vehicle 1</b>
Type	
Year	
Make	
Model	
Color	
VIN	
License Plate	
Insurer	
Notes	

	<b>Property 1</b>
Location	
Type	
Date Purchased	
Mortgage Holder	
Est. Value	
Lender Contact Info	
Property Taxes	
Location of Deeds, etc	
Notes	



	<b>Credit Card 1</b>	<b>Credit Card 2</b>	<b>Credit Card 3</b>
Type			
Bank			
Name on Card			
Customer Service #			
Credit limit			
Other[4]			