



## Lake Oswego Public Library Privacy and Confidentiality Policy

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The Lake Oswego Public Library is committed to protecting the privacy and confidentiality of all library users in accordance with the American Library Association (ALA)'s Code of Ethics and Library Bill of Rights, the Libraries in Clackamas County (LINCC) Privacy Statement, and applicable federal, state, and local laws. Due to the length of these statements, they are excerpted and linked below.

### **Code of Ethics**

The ALA's [Code of Ethics](#) states that "We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted."

### **Library Bill of Rights**

Additionally, the ALA's [Privacy: An Interpretation of the Library Bill of Rights](#) affirms that "All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information."

### **LINCC Privacy Statement**

As a member library of Libraries in Clackamas County (LINCC), we also uphold the privacy and confidentiality rights covered in the [LINCC Privacy Statement](#). This includes "our commitment to respect and protect your privacy when using library resources, and our handling of personally identifiable information (PII) that we collect."

### **State law**

[ORS 192.355](#) of Oregon state law exempts libraries from public disclosure of "the records of a library, including (a) circulation records, showing use of specific library material by a named person; (b) the name of a library patron together with the address or telephone number of the patron; and (c) the electronic mail address of a patron."

Adopted January 2026