



# TREE PROTECTION PLAN APPLICATION

## (FOR PLUMBING APPLICATION ONLY)

**Submit completed application to [trees@lakeoswego.city](mailto:trees@lakeoswego.city) or to  
Planning Division (2<sup>nd</sup> floor City Hall)**

**TP#: 499-** \_\_\_\_\_

Application fee paid:      YES    NO

Sensitive Lands District: YES    NO

*City Staff*

**NOTES:**

- **The Tree Protection Plan is approved prior to receiving a plumbing permit and prior to starting the work.**
- **Questions or to schedule a Pre-inspection?** Email [codeenforcement@lakeoswego.city](mailto:codeenforcement@lakeoswego.city) or (503) 635-0290.

**PROJECT ADDRESS:** \_\_\_\_\_

**SELECT:**

- **Type of plumbing work:** \_\_\_\_\_ Water line    \_\_\_\_\_ Sewer lateral    \_\_\_\_\_ Backflow valve    \_\_\_\_\_ Other \_\_\_\_\_
- **Construction method:** \_\_\_\_\_ Pipe bursting/ Horizontal boring    OR    \_\_\_\_\_ Trenching

**Submit a site plan sketch or aerial map showing:**

- Tree locations (6" dbh trunk or larger)
- Bore pits, new line/repair, house, street, driveway, etc.

<b><u>Applicant</u></b>	<b><u>Owner</u></b>
Name: _____	Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

**Contact Person:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Note:**

Additional Tree Protection information such as protection measures and the permitting process is available at <http://www.ci.oswego.or.us/trees> or by calling (503) 635-0290.

**By signing this application, I agree to:**

- \_\_\_ **Wait to start work** on the property until I receive Planning Division approval of a site inspection and the Tree Protection Plan. I will not clear, grade, excavate or demolish a site improvement on the property unless it is allowed by LOC 55.08;
- \_\_\_ **Comply with the conditions of the Tree Protection Plan;**
- \_\_\_ **Consent to City staff site inspections to ensure compliance with the approved Protection Plan.**

The approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations. If the applicant is not the Owner, I have the Owner's authority to agree to the statements above.

<p>_____</p> <p><b>Owner/Applicant Signature</b></p>	<p>_____</p> <p><b>Date</b></p>
<p><i>CITY STAFF</i></p>	<p>Approved By: _____</p>
<p>Inspection Date(s): _____</p>	<p>Approval Date: _____</p>

# Tree & Plumbing Application Process

Exterior Work Only: Required for plumbing permits where exterior utility trenching/boring is proposed to install or repair water, waste water and stormwater lines.

## Step 1 - Avoid Tree Damage/Injury

A Tree Protection plan is issued prior to the plumbing permit

**Do not excavate until the Tree Protection plan is received**



## Step 2 - Submit Applications to Planning

- Plumbing application (payment at permit issuance)
- Tree Protection application (payment at submittal or by phone if emailed)
- Site map with trenching/boring location(s)

to

**[trees@lakeoswego.city](mailto:trees@lakeoswego.city)**

or

**Planning Division** (City Hall, 2nd floor)

During walk-in Planning counter hours - Ph. 503-635-0290



## Step 3 - Staff Planner will Issue Tree Protection Plan or Require Site Inspection

Tree Protection inspection scheduling:

**[codeenforcement@lakeoswego.city](mailto:codeenforcement@lakeoswego.city) or Ph. 503-635-0290**



## Step 4 - Receive Plumbing Permit

Planning inspector will give the plumbing application to the Building Division for processing and issuance



Tree protection questions?

**Email [trees@lakeoswego.city](mailto:trees@lakeoswego.city) or call (503) 635-0290**