



City of Lake Oswego 50-Plus Advisory Board

Thursday, August 9, 2007
8:30 a.m.

Santiam Room
West End Building (WEB)
4101 Kruse Way

For Information: 503-675-6407

Approved Minutes

Members 2006-2007:

Janine Dunphy, Chair
Vacant, Vice Chair
Nanci Cummings
Daniel Baer
Barbara Heisler
MaryLou Webb
Caryl Lindemaier
Ardis Stevenson
Kathy Long Holland

Councilor McPeak, City Council Liaison
Kim Gilmer, PR Director
Brenda Suteu, ACC Manager
Teresa O'Halloran, ACC Admin

- I. Roll Call 8:31am
Present: Janine Dunphy, Daniel Baer, Ardis Stevenson, Nanci Cummings, Caryl Lindemaier, Barbara Heisler, Councilor Ellie McPeak,
Staff: Teresa O'Halloran, ACC Admin, Kim Gilmer, PR Director
Excused: Brenda Suteu, ACC Manager, MaryLou Webb, Kathy Long Holland
Guests: Lois Ann Colaianni, Elders in Action Volunteer, Stephan Lashbrook, Community Development Director
- II. Approval of Minutes 7/12/07
Janine Dunphy asked for a motion to approve the minutes
Motion made by Dan Baer; motion seconded by Caryl Lindemaier
Minutes approved with the following clarification:
Sec. IV Part A. change the word "initiative" to "petition"
Sec. V Part B. spelling change "singular" to "single"
- III. Open Public Communications - None
- IV. Old Business
 - A. SDU Presentation Update
Stephan Lashbrook presented an update on the proposed changes to SDUs or secondary dwelling units. Meeting has been re-scheduled for the September 10th study session with City Council. A recommendation from the 50+ would be helpful in moving this forward. This board will work on a letter of support via email prior to the scheduled meeting.

The current process for gaining approval for a SDU is very cumbersome therefore there are not many applications being submitted. Statistically more than 60% of households in the Willamette Valley have only one or two people. Smaller housing units are going away in this community.

The code provisions that would apply are requirements such as, off street parking space, the look of the additional unit, the size, the design, etc.... By building code the maximum size is a bigger issue. For example, generally the limit is an 800 sq ft limitation, in FAN it is 600 sq ft.

Ardis made a motion – that the 50+ Advisory Board supports the concept or changes in the SDU to facilitate the process for more opportunities within the community.

Motion seconded by Janine Dunphy

There was no discussion

Motion passed unanimously

B. Transportation Update

The meeting with Doug Schmitz, Stephan Lashbrook, Ardis, Nancy, and Janine was rescheduled for August 16th at 3pm, so there is not a current update on this project.

C. Review of memos to city manager/schools and next steps

Dan Baer presented a draft memo for feedback from the board in an attempt to gather information on how using volunteers is conducted within both the city and the schools. The plan is to first study what already exists in Lake Oswego with the ultimate goal to make a recommendation to city council regarding creating a volunteer coordinator position city wide. The memo will go to the school superintendent and city manager.

Dan will make the suggested changes to the draft and send it to Janine and Kim for review.

D. ACC Update

Postponed until September when Brenda is back from vacation.

On a side note: Councilor Donna Jordan is supervising the process for board applications. Currently council is faced with changing the process for choosing board members due to low participation. The current process of waiting until there are enough applicants is not working for the needs of today.

V. New Business

A. Recommendation to Board re: Elders in Action Senior Advocacy Program

Kim Gilmer presented a little background regarding this program. George Benson has been working with Janine to get this program into Lake Oswego. How can we get more involved with this program?

Guest Lois Ann Colaianni provided a brief summary of each EIA program available: Personal Advocate Program – Central office gets a call from a senior, who may have a problem, ie: ID fraud, eviction, back taxes, etc...A personal advocate is assigned to the senior to assist them in helping with the problem. Training occurs each month on various topics or issues the volunteers might face.

Elder Friendly Business Certification - Is a program where volunteers evaluate the customer service and physical access or placement of items in the business. The idea

is to be able to make a recommendation to that business of improvements that can be made in order to make the business more senior friendly. You do not have to have a physical building for your business in order to become certified as elder friendly.

There is a fee for the business to join this program. The certification is good for two years. New Seasons Market, Mortgage Co., State Farm Ins., and Les Schwab are examples of some local businesses that are currently certified under the program.

It was suggested that the 50+ board present a proposal to council regarding working together with Elders in Action in an effort to promote their programs in the Lake Oswego area. Brenda created a proposal and reviewed it with the board. Next steps are to come to agreement with EIA on the proposal and all its parts.

Clarification from last meeting: Business certifier must be 60 years of age; can be any age to be a personal advocate.

For more information you can go to the website: <http://www.eldersinaction.org/>

- B. Discuss September planning session for 2007-08 (Sept meeting)
Think about who you might contact in order to spread the word about Elders in Action.
Review the 50+ Dialogue report and current city goals/council goals.
Janine handed out the Ordinance 2457 which created this board.

Nanci and Kathy are on the nominating committee work on filling the vice chair position.

- C. Set Next Meeting Date & Agenda – Sept. 13
- D. Adjourn 10:01 am

References:

50+ Meeting Minutes Draft 7/12/07
Draft Memos to City Mgr and Schools
Elders in Action Proposal (handed out at meeting)