

**CITY OF LAKE OSWEGO
NATURAL RESOURCES ADVISORY BOARD MINUTES**

February 13, 2001

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I. CALL TO ORDER & ROLL CALL

Chair Keith Moe called the Natural Resources Advisory Board meeting of February 13, 2001 to order at approximately 6:00 PM in the Human Resources Conference Room of City Hall, at 380 A Avenue, Lake Oswego, Oregon.

Members present were Chair Moe, Vice Chair Christine Roth, Deborah Shimkus, Russell Jones, Jonathan Snell and Nicholas Vance. Sarah Asby was excused. Guests present were Kelly Riordon and David Frankl. Chris Jordan, Finance Director, was in attendance for a portion of the meeting.

II. APPROVAL OF MINUTES

The *Minutes of January 9, 2001 and Revised Minutes of December 12, 2000* were unanimously accepted.

III. REGULAR BUSINESS

Update on NRAB Vacancy

Mr. Moe related that the City Council was to interview candidates for the open Board position the following week.

Stonebridge Way Heritage Tree Nomination

Mr. Moe observed that volunteer arborist Terrill Collier had inspected the Sequoia Tree on Stonebridge Way and his report indicated that he agreed that it should be considered for Heritage Tree designation. The Board agreed by consensus to accept the nomination of the tree subject to applicable provisions of the Tree Ordinance. (See Terrill Collier heritage Tree inspection report.).

NRAB Annual Work Program

The members reviewed previous years' NRAB work programs and the recommendations of the draft Open Space Master Plan and discussed projects to include in their next work program. They listed the following projects for consideration:

- Recommend updates to the Tree Code as directed by the City Council.

- Formulate and recommend an Open Space Acquisition Policy. Expand the existing checklist for Open Space acquisition sites and articulate an evaluation methodology and criteria to be used to prioritize the sites.
- Prioritize open space sites for master planning.
- Support the public education component of the Green Neighborhoods Program. It was suggested that the Board could investigate the relationship between street trees and urban forestry. Mr. Moe suggested that the Board work with the staff to develop brochures and local information for neighborhood associations. Mr. Jordan advised that funding was no longer budgeted for the Open Space Grant Program. They stressed the importance of education of neighborhoods and homeowners associations in management and enhancement of resource lands. Ms. Roth agreed to draft a memorandum to the City Council to request that funding for the program be included in the City budget. The Board agreed that the program should be part of an urban forestry program.
- Recommend a storm water policy to the City Council.
- Sponsor a tree walk during Arbor Week.
- Participate in a program similar to the Portland Tree Liaison education program.
- Provide information to the Council describing on other communities' forest management plans.
- Conduct the Heritage Tree Program.
- Conduct a natural areas mapping program if sufficient staff assistance was available to the NRAB.

Ms. Roth apprised the Board of an Oregon Department of Forestry program to inventory trees and provide a related database for communities that desired to participate. She agreed to obtain more information about the program for the members.

IV. EXECUTIVE SESSION [pursuant to ORS 192.660(1)(e)]

The members met in executive session to discuss the status of potential open space acquisition sites.

V. ADJOURNMENT

Mr. Moe adjourned the meeting at 7:10 PM in order to allow the Board members to meet with the City Council that evening. The next NRAB meeting was scheduled for Tuesday, March 13, 2001 from 6:00 to 8:00 PM.

Respectfully submitted,

Jane Heisler
Long Range Planning Manager

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