



## CITY OF LAKE OSWEGO NATURAL RESOURCES ADVISORY BOARD MINUTES

August 6, 2001

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### I. CALL TO ORDER & ROLL CALL

Acting Chair Chris Roth called the meeting of August 6, 2001 to order at approximately 6:30 PM in the Human Resources Conference Room of City Hall, 380 A Avenue, Lake Oswego, Oregon.

Members present were Ms. Roth, Deborah Shimkus and Nicholas Vance. Chair Jonathan Snell, Vice Chair Keith Moe and Russell Jones were absent. Sarah Asby and Kelly Riordan were excused. Staff present were Doug Schmitz, City Manager; and Lisa Hamerlynck, Natural Resource Coordinator.

### II. ANNOUNCEMENTS

#### **EXECUTIVE SESSION [pursuant to ORS 192.660(1)(e)]**

The Board met in executive session to deliberate with persons designated by the governing body to negotiate real property transactions. Ms. Roth then reconvened the regular meeting.

### III. APPROVAL OF MINUTES

**The *Minutes of July 2, 2001* were not approved due to lack of quorum. Approval was moved to the September meetings agenda.**

### IV. REGULAR BUSINESS

#### 1. Followup discussion regarding joint meeting with City Council

Members discussed their thoughts and impressions from the Joint meeting with the City Council. Members expressed that they enjoyed the meeting and felt it was valuable to get a chance to talk to the Councilors. Members discussed how the formation of the Ad-hoc Tree Code Review Task Team would likely result from the joint meeting. Members talked about ways to continue to communicate with Council their support for a Community Forestry Program. They noted that they would discuss it later on the agenda.

## 2. River Run Mitigation

Ms. Hamerlynck presented the members with drawings of the proposed River Run Mitigation project. She related the process that had been followed: The consultant discussed with Debra Lev possible sites in Lake Oswego for a required wetland mitigation for a wetland fill activity that took place in Tualatin. River Run II Park was selected because wetland creation in the park was identified in the Bryant Woods/Canal Area Master Plan. Notification letters went to the neighbors, and a public meeting was held to discuss concerns. The consultant, John Van Staveren of Pacific Habitat Services, revised the plans to include citizen input, and included a trail on the plan. Members asked questions about the drawings and expressed support and enthusiasm for the project.

## 3. Rotary Club-Bryant Woods Master Plan

Ms. Hamerlynck related that Kim Gilmer, Director of Parks and Recreation, had been contacted by the Rotary Club regarding the possibility of implementing portions of the Bryant Woods/Canal Area Master Plan. Ms. Hamerlynck mentioned that she was meeting with Ms. Gilmer and the Environmental Consultant, Green Works, who had prepared the master plan, to prioritize projects that the Rotary could complete with their skills and volunteers. Ms. Roth asked if she could attend the meeting with the Consultant. Ms. Hamerlynck said that perhaps a meeting with Mrs. Roth and a member of the Friends of Bryant Woods, independent of the consultant, could be arranged. Members discussed priorities for implementation.

## 4. Maintenance worker job update

Ms. Hamerlynck informed the members that Jim Closson had been selected as the new part time Natural Area Maintenance Worker. She related Mr. Closson's experience and the projects that he had been doing for the City thus far. Members noted that it was exciting to have filled the position. Members reiterated that it is one of their priorities to support funding for this position as a full time position.

## 5. Community Forestry Recommendation

Members discussed how to continue to recommend to Council the desire to have a Community Forestry Program (CFP). It was noted that the primary reason given for not beginning a CFP in the City seemed to be lack of funding. Members brainstormed funding options. The members considered ways to leverage potential community forestry grant funding and the City's tree fund. They observed that the tree fund currently held \$80,000 in proceeds from tree cutting permits. They noted that a large number of permit-sized (10" or larger diameter) trees had been allowed to be removed in the city over the previous year. They envisioned that grant money might be used to fund a half time community forestry person for the first year of a multi-year program and tree fund money could be used for successive year staffing

of that position, as well as tree purchases. Members anticipated that a grant or the tree fund, could finance a one-half full time equivalent staff person (.5 FTE) with matching funds coming from the currently funded Planning Department Tree Permit planner position. This would result in funding of a full time person to perform both tree permitting and community forestry duties. They also discussed how the City could utilize an Americorps volunteer to serve as an "Enhancement Coordinator" who would involve citizens in community restoration projects. Ms. Hamerlynck related that an adjacent jurisdiction had used an Americorps volunteer and matching funds in a similar program. The Board agreed to provide the City Council with a list of options for leveraging funding to start a community forestry program.

6. Springbrook Creek Update

Ms. Hamerlynck reported the Springbrook Creek restoration project was underway and would require removal of less than one-third of the trees allowed by the project's Tree Permit.

7. September meeting/holiday/joint meeting with PRAB

The NRAB decided to reschedule their September meeting to Monday, September 10, 2001 and to tentatively schedule a joint meeting with the Parks & Recreation Advisory Board (PRAB) for Monday, October 15, 2001. Ms. Hamerlynck related that the Three Rivers Nature Conservancy would present the Stafford Basin Trails Master Plan at the next meeting. She announced the Conservancy also planned to hold a Stafford Basin trails "demo day" on September 22, 2001. The event was intended to make people aware of the potential trail to Cooks Butte Park along the Derby property.

V. ADJOURNMENT

There being no further business, Acting Chair Roth adjourned the meeting at 8:32 PM.

Respectfully submitted,

Lisa Hamerlynck  
Natural Resource Coordinator

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