



## CITY OF LAKE OSWEGO NATURAL RESOURCES ADVISORY BOARD MINUTES

January 14, 2002

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### I. CALL TO ORDER & ROLL CALL

Chair Jonathan Snell called the Natural Resources Advisory Board meeting of January 14, 2001 to order at approximately 6:50 PM in the Human Resources Conference Room of City Hall, 380 A Avenue, Lake Oswego, Oregon.

Members present included Chair Snell, Vice Chair Keith Moe, Deborah Shimkus, Christine Roth and Nicholas Vance. Sarah Asby and Kelly Riordan were excused and Russell Jones was absent. Staff present were Dennis Egner, Long Range Planning Manager; and Lisa Hamerlynck, Natural Resources Coordinator.

### II. MINUTES

**Ms. Roth moved for approval of the Minutes of November 5, 2001. Mr. Moe seconded** the motion and it was **approved** by unanimous agreement.

### III. ANNOUNCEMENTS

#### **Water Quality**

**Dennis Egner, Long Range Planning Director**, reported that the City was working on water quality related Code amendments that would bring the City into conformance with Title 3 of the Metro Functional Plan. He anticipated that the amendments would be drafted by October 2002. Mr. Egner then left the meeting.

#### **Foothills Development Ad Hoc Task Force**

Mr. Moe reported that the Task Force was considering an alternative development concept for the Foothills area that included a waterfront hotel and marina. He observed that a large number of Task Force members seemed to favor that concept, but he reported that he had voted for another alternative concept that maximized open space in the area because he was concerned about the impact of the marina on the riparian zone.

#### **Tree Code Revision Ad Hoc Task Force**

Ms. Roth distributed copies of a staff report to the Task Force. She pointed out that the group was considering issues that included mitigation requirements. She encouraged individual NRAB members to discuss the issues with individual Task Force members.

She clarified for them that the Task Force charge statement did not point the group in a specific direction. She related that she also served on the Clackamas County Environmental Quality Working Group for Complete Communities, which was considering tree regulation in the Urban Growth Area.

### **Rotary Club**

Ms. Roth related that the mayor had suggested to the Rotary Club that they contact the NRAB to discuss potential projects related to natural resources.

## **IV. REGULAR BUSINESS**

### **Expired Board Positions**

Mr. Hamerlynck announced that several members' terms were expiring soon. Ms. Roth and Mr. Snell announced that they intended to reapply for NRAB positions.

### **Maintenance Worker Position**

Ms. Hamerlynck reported that the City Maintenance Department had released the part time natural areas maintenance position. The Board asked her to discuss what funding might still be available for the position with Kim Gilmer, Director, Parks & Recreation Department and the Finance Department, and then report back to Mr. Snell and Ms. Roth. They asked Ms. Roth to be prepared to draft a memorandum to the City Manager requesting that the position be retained, if such a communication was necessary. The Board observed that it was important for the City to maintain open space and that the maintenance staff should be trained in appropriate techniques for protection and maintenance of natural areas.

### **Council Goals Update**

Mr. Snell reported that he had presented NRAB goals to the City Council. He observed that the Council seemed to be interested in resource issues, but they also seemed to be ready to adopt other Goals that did not relate to NRAB priorities. He announced the Council planned a study session on community forestry/natural resource issues the next summer. He reported that Councilor Bill Schoen was to serve as Council liaison to the NRAB. He also reported that the Councilors were reluctant to add a new natural area maintenance worker staff position under the current budget constraints. He said he had reported that the Board was exploring grant opportunities that might fund that position. The Board members observed that "sustainability" was a City goal and natural resource maintenance was a method of ensuring sustainability. Mr. Snell encouraged each member to discuss natural resource concerns with individual Councilors.

### **Rolling Agenda/Annual Work Plan**

The Board reviewed the draft work plan schedule (see NRAB Rolling Agenda 2002). Ms. Hamerlynck recommended that they wait to hear City Council Goals and Priorities before they refined the Work Plan so the Plan would complement the City's goals.

### **Budget Recommendations**

No Discussion.

### **George Rogers Master Plan**

Ms. Hamerlynck anticipated that she would meet with the park project's planning project team and then provide the Board with an update on the planning process.

### **Grant applications**

Ms. Hamerlynck reported that she had requested to be allowed to submit an application for a joint City/Three Rivers Nature Conservancy *trail building program*.

She asked if the Board desired to apply for an *Oregon Department of Forestry Community Forestry Plan grant*. She explained the application was due by February 1, 2002 and successful past applicants had requested funding to develop handbooks to train teachers and crew leaders; to develop an urban forestry policy manual; to create interpretive panels; to develop a tree care incentive program; to conduct tree inventories, or hire a consultant to train volunteers to take a tree inventory; and for an urban forestry management project. The members suggested possible ways to utilize grant monies, including educational and demonstration projects and a tree inventory program. Mr. Moe recalled that Morgan Tracy, a former staff member, had created the introduction, outline and table of contents for a document that was to describe an urban forestry program. Ms. Hamerlynck reported that the City of Portland had received a grant for a portable tree liaison program display of forestry events and she suggested the City might apply for funding for an urban tree liaison to conduct a tree education program for the schools and general public. Mr. Moe observed that many of the successful grant applications had focused on tree inventory. He said an inventory would be a valuable resource during Tree Code discussions because it would describe the current state of the City's forest. He suggested that Ms. Hamerlynck talk with representatives of other jurisdictions that had been received grants for inventory work and find out how much they were able to accomplish with the funding they received. Ms. Hamerlynck agreed to do that.

Ms. Hamerlynck reported that *Americorps conducted a grant program* and applications for those grants were due by February 22, 2002. She related that she had been successful in obtaining such a grant for the jurisdiction where she had previously worked. She explained that grant had been for a "Natural Resource Volunteer Project Coordinator" to work with the staff to design projects, and recruit and coordinate volunteers. She cautioned the position could not be a maintenance position. The Board encouraged her to proceed with that application.

V. ADJOURNMENT

The next meeting was scheduled for Monday, February 4, 2002. There being no further business, Chair Snell adjourned the meeting at 8:40 PM.

Respectfully submitted,

Lisa Hamerlynck  
Natural Resource Coordinator.

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