



## **CITY OF LAKE OSWEGO**

### **Planning Commission Action Minutes**

#### **May 9, 2016**

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**1. CALL TO ORDER**

Chair Randy Arthur called the meeting to order at 6:30 p.m. in the Council Chamber of City Hall, 380 A Avenue, Lake Oswego, Oregon.

**2. ROLL CALL**

Members present were Chair Randy Arthur, Vice Chair John LaMotte and Commissioners Adrienne Brockman, Robert Heape and Bill Ward. Commissioners Ed Brockman and William Gaar were excused. Councilor Jeff Gudman was also present.

Staff present were Scot Siegel, Planning and Building Services Director; Sarah Selden, Senior Planner; Evan Boone, Deputy City Attorney; and Iris McCaleb, Administrative Support.

City Councilor Jeff Gudman, and Bob Ervin and Bruce Brown representing the Uplands Neighborhood Association were also present.

**3. COUNCIL UPDATE**

Mr. Siegel provided an update on recent Council actions relating to the Planning Commission. Councilor Gudman (arrived after Mr. Siegel's update) provided additional input, thanking the Commission and staff for their work on recent planning items that have come before Council.

Commissioner A. Brockman addressed a concern to Councilor Gudman regarding the City's use of action minutes and questioned whether City Council is receiving adequate information on Planning Commission proceedings. Councilor Gudman, speaking for himself, said he felt well informed. Mr. Siegel clarified the practice is for non-public hearing items only, provides detail on directed actions, and is intended to save City costs, including a reduced need for outside contractors. He offered to review the practice should there be a need for improvement.

**4. CITIZEN COMMENT – Regarding issues not on the agenda**

None.

**5. COMMISSION FOR CITIZEN INVOLVEMENT**

Action items included:

1. Mr. Siegel to check with the City of Portland whether any improvements were planned for the existing bicycle/pedestrian path along Terwilliger Boulevard during the upcoming construction of the Terwilliger Boulevard Sewer Project.
2. Accepted an invitation from the Bryant Neighborhood Association for the Commission to attend a general meeting on May 18.

3. Received an invitation for a potential visit with the Friends of Lake Oswego Public Library at their board meeting in the summer.
4. Commissioner A. Brockman agreed to be the Planning Commission representative on the Neighborhood Enhancement Grant Review Committee.

## 6. MINUTES

- 6.1 Vice Chair LaMotte moved to approve the Minutes of April 11, 2016, as amended. Commissioner Heape **seconded** the motion and it **passed 5:0**.
- 6.2 Vice Chair LaMotte **moved** to approve the Minutes of April 16, 2016, as amended. Commissioner Heape **seconded** the motion and it **passed 3:0:2**. Commissioners A. Brockman and Ward abstained.
- 6.3 Vice Chair LaMotte **moved** to approve the Minutes of April 25, 2016, as amended. Commissioner Ward **seconded** the motion and it **passed 4:0:1**. Commissioner A. Brockman abstained.

## 7. COMMISSION FOR CITIZEN INVOLVEMENT

### 7.1 Mountain Park Neighborhood – City Recognition (PP 15-0004)

The Commission considered a request from the Mountain Park neighborhood to become a City-recognized neighborhood association.

Vice Chair LaMotte moved to recommend that the Mountain Park Neighborhood be recognized as a city neighborhood association. Commissioner A. Brockman **seconded** the motion and it **passed 4:1**. Commissioner Heape voted no. Commissioner Heape stated that he voted no not because he wanted to block the resolution, but because he thought that homeowners associations should not have to become recognized neighborhood associations themselves, but rather that homeowners associations should have more rights, equivalent to City-recognized neighborhood associations.

Action items included:

- Ms. Selden to suggest to the neighborhood that in the future the board consist of an odd number of members for voting purposes and that sub-area representatives be considered for sitting on the board to get a broader representation of the unique areas within the neighborhood boundaries.
- Ms. Selden to provide the Commission with documents related to the land use case when the Citizen Involvements Guidelines were last amended to address neighborhood association boundary changes.
- Ms. Selden to provide the Commission with information on how annexed properties are incorporated into existing neighborhood associations.
- A letter from the Oak Creek Neighborhood Association accepting proposed boundary change to be provided to City Council for hearing on resolution.
- The suggestion by Commissioner Heape that City-recognition of homeowner associations be discussed at the annual meeting of the Commission for Citizen Involvement on May 23.

## 8. WORK SESSION

### 8.1 Uplands Neighborhood Plan – Work Session #3 (PP 15-0005)

The Commission provided feedback on components of the draft neighborhood plan and associated Uplands R-10 Overlay code.

Action items included:

- Solicit feedback from neighborhood on what they would like to see in right-of-way improvements.
- Do a site study, not property specific, of typical lots for possible outcomes.
- Provide before and after examples of potential flag lot development under current code, and the neighborhood's proposed overlay code.

**9. SCHEDULE REVIEW**

The schedule was reviewed, there were no action items.

**10. OTHER BUSINESS – PLANNING COMMISSION**

None.

**11. ADJOURNMENT**

There being no other business Chair Arthur adjourned the meeting at 8:45 p.m.