



**CITY OF LAKE OSWEGO  
SUSTAINABILITY ADVISORY BOARD  
REGULAR MEETING**

**MONDAY, SEPTEMBER 15, 2008**

**6:30-8:30 P.M.**

SANTIAM ROOM  
WEST END BUILDING  
4101 KRUSE WAY, LAKE OSWEGO

**Chair:** Jean Baumann  
**Vice Chair:** Dorothy Atwood  
**Members:** Craig Briggs  
 Jeff DeWitt Craig Diamond  
 Ron Gronowski Lisa Murphy  
 Patrick Rowe Jacob Shimkus  
 Amin Wahab Grant Watkinson  
**Council Liaison:** Frank Groznik  
**Staff Liaison:** Jonna Papaefthimiou

Meeting time, date, or location may be subject to change. Please contact Jonna Papaefthimiou at 503-675-3990 to confirm this meeting or request additional information.

**I. AGENDA**

- 6:30 Call to Order and Roll Call
- 6:35 Announcements
- 6:40 Public Comment (comment on agenda items may be deferred to discussion of that item)
- 6:45 Regular Business:

*I-Information, C-Conversation/Discussion, D-Decision, R-Recommend to Council*

1	Review Agenda	Baumann	5	I
2	2008-09 Goals & Work Plan setting •The process we'll use •Goals – first draft •Work Plan – first draft	Baumann/all	90	C D
3	Review procedures to handle requests	Baumann/all	10	D

**II. ADJOURNMENT**

**III. ATTACHMENTS**

DRAFT Procedure to Respond to Requests from the Public

**Next Regular Meeting:** October 20, 2008, 6:30 PM at the West End Building

The meeting location is accessible to persons with disabilities. To request accommodations, please contact Jonna Papaefthimiou at 503-675-3990, 48 hours before the meeting.

# SUSTAINABILITY ADVISORY BOARD

## **Vision of a Sustainable Lake Oswego**

A sustainable Lake Oswego is a community that meets the vital human needs of the present without compromising our ability to meet future needs. This requires consideration of both long-term and short-term effects on ecological, economic, and community systems. Operating sustainably means that we are leaving a legacy for the community of Lake Oswego and the planet.

A sustainable Lake Oswego is a place recognized nationally as a model of livability—a unified city with a vital downtown, a strong sense of neighborhoods, and a harmonious relationship with the natural environment. The lives of everyone who lives, works, and conducts business in Lake Oswego are enriched by a wide range of choices in transportation, housing, recreation, and culture. Our infrastructure is sound, our finances stable, and our citizens and employees healthy and engaged.

## **SAB Mission & Duties**

The mission of the Sustainability Advisory Board shall be to promote the sustainability of the community as a whole, considering public and private actors and their effects on ecological, economic, and community systems. The Sustainability Advisory Board shall be guided by the Sustainable City Principles embodied in the City's 2007 Sustainability Plan. The Sustainability Advisory Board shall:

- a. Advise and assist the City Council in efforts to make City operations more sustainable.
- b. Assist in the development of plans and policies to enhance the sustainability of the City as a whole.
- c. Educate and support other Lake Oswego organizations to become more sustainable.
- d. Educate and engage the public in efforts to make the community of Lake Oswego, including residents, businesses, and institutions, more sustainable.

## **SAB Meeting Groundrules**

We have agreed to abide by these groundrules to increase our meeting effectiveness.

1. Participate – everyone share “airtime”
2. Speak for yourself – use “I” language
3. Seek clarity:
  - ask clarifying questions
  - paraphrase what you hear others say
  - check out your hunches
4. Be respectful:
  - be on time
  - come prepared
  - turn off phones, pagers, and other devices
  - avoid interrupting others
  - don't use inflammatory labels & judgments
5. Honor confidentiality in closed-session meetings
6. Have fun