



**CITY OF LAKE OSWEGO**  
**Sustainability Advisory Board Minutes**  
SPECIAL MEETING  
January 5, 2011

**CALL TO ORDER / ROLL CALL**

Co-chair Bruce Brown called the Sustainability Advisory Board (SAB) meeting of January 5, 2011, to order at 6:30 p.m. in the Council Chamber of City Hall, 380 A Avenue, Lake Oswego, Oregon.

Members present: Co-chairs Bruce Brown and Grant Watkinson, Sarah Asby, Dorothy Atwood, Gary Bachofner, Matt Briggs, Daniel Gottlieb and Gregory Monahan

Members excused/absent: Vidya Kale

Council Liaison (not present): Sally Moncrieff

Staff present: Susan Millhauser, Sustainability Coordinator; David Donaldson, Assistant City Manager; and Alex Deley, AmeriCorps worker

**ANNOUNCEMENTS**

A block foam recycling event was to be held the following Saturday. Brant Williams was scheduled to attend the January 20 SAB meeting to provide an overview of the Lake Oswego to Portland Transportation project (LOPT). A Health Impact Analysis of the LOPT was about to be published and the SAB decided to discuss it at the next meeting.

**PUBLIC COMMENT (None)**

**REGULAR BUSINESS**

**Goal Setting – Prioritize Proposed Goals and Refine Costs**

The Board worked to finalize 2011 goals and refine the associated budget request. They examined the eleven SAB proposed City Council Sustainability Action Goals for 2011 and agreed to forward two of them to the City Council for consideration during Council goal setting. They categorized others as internal SAB work plan goals. They decided to tie each Action Goal to one or more of four Mega Goals.

The Board decided to recommend the **Living Building Challenge** goal to the City Council. But they modified it from a policy that required all public buildings to meet the Living Building Challenge or be certified LEED Platinum (for remodels) to a policy that requires consideration a full life cycle analysis for each new City building project. During the discussion Board members observed there were few examples of built and certified living buildings to use as financial models and they recognized that voters might believe that building a living building was too

expensive and not support that during current economic times. They envisioned a “high performance living building” designed to live for at least 50 years. They reasoned that requiring a living building assessment for each new building would ensure the public learned about the payback as well as the cost. The SAB made **Green Homes** and **Green Businesses** internal SAB work plan goals. Briggs offered his house as a demonstration project. The SAB would arrange tours. The Board would support the Clean Energy Works of Oregon program that retrofitted single family homes to make them more energy efficient and it would support businesses that accomplished energy efficiency upgrades. The SAB decided to recommend the City Council adopt the goal to **Expand the Water Conservation Incentive Program**. The increased cost per household was negligible. As part of this goal the toilet rebate program would be expanded in an effort to reduce the time it would take to completely replace all older model toilets in the City; speed up water savings; and reduce use of electricity to handle water going to and from a residence. The Board generally agreed to make advocating for **Green Chemistry Building and Vehicle Maintenance** an internal work plan item. They would lobby the City to incorporate that goal that into its purchasing policies. When the Board considered the goal, **Pilot Program - Pesticide/Herbicide Free Public Space**, Millhauser reported that the NRAB might be working on that and that the Parks and Recreation Department was currently working on an integrated pest management strategy for City parks and open spaces. The SAB agreed that **Zero Waste Public Events** and the **Neighborhood Recycling Pilot Program** would be internal work plan goals. They would advocate for them and partner with organizations such as Master Recyclers. The group observed that **Natural Step Training** was already taking place. The Board made **Community Adaptation Plan for Climate Change** a work plan goal. They generally agreed this was an important goal, but they recognized the need to educate themselves first and then refine this goal. They described the plan as a “community resiliency plan” that would help the community prepare for events that would affect infrastructure and cause societal shifts, and that this type of planning was often started at the neighborhood level. Chair Brown suggested the City might utilize a task force to accomplish it. That would require staffing resources. Atwood suggested making this plan the focus of the **Neighborhood Association Sustainability Summit**. Brown suggested the summit could be part of Sustainability Action Month. Millhauser listed some informational resources, including the natural hazard plan the staff was working on; University of Oregon studies regarding climate resiliency; and an ICLEI Local Governments for Sustainability program that set out steps for climate adaptation planning at the community level. Gottlieb advised the many European governments already had such plans and published them on their websites. He would email links to the other members. Brown agreed to refine the goals document and send it to the Board.

## ADJOURNMENT

The next meeting was scheduled January 20, 2011. There being no further business Chair Brown adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Susan Millhauser  
Sustainability Coordinator