

# Police

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 428,173	\$ 1,366,475	\$ 1,189,475	\$ 1,467,417	\$ 912,417
Allocation of GF Reserves	267,000	-	-	-	-
Department Revenues	1,560,345	1,593,999	1,511,000	1,643,000	1,660,000
General Revenues	10,651,000	11,023,000	11,362,000	11,325,000	11,714,000
<b>Total Resources</b>	<b>\$ 12,906,518</b>	<b>\$ 13,983,474</b>	<b>\$ 14,062,475</b>	<b>\$ 14,435,417</b>	<b>\$ 14,286,417</b>
<b>Requirements</b>					
Personnel Services	\$ 8,773,698	\$ 9,141,438	\$ 10,012,000	\$ 10,325,000	\$ 10,760,000
Materials & Services	705,265	943,695	1,348,000	1,282,000	1,058,000
Internal Fees for Services	1,930,000	1,976,828	2,158,000	1,751,000	1,784,000
Capital Outlay	131,080	168,096	265,000	165,000	165,000
Department Contingency	-	-	279,475	912,417	519,417
<b>Total Requirements</b>	<b>\$ 11,540,043</b>	<b>\$ 12,230,057</b>	<b>\$ 14,062,475</b>	<b>\$ 14,435,417</b>	<b>\$ 14,286,417</b>
<b>FTE</b>	69.0	69.0	68.5	68.5	68.5

Key Performance Indicators	2014-15	2015-16	2016-17 EST
Total Incident Calls	27,206	25,660	26,000
Part I Crimes	391	567	442
Part II Crimes	1,114	898	714
911 Calls Answered	24,492	24,006	24,000
Non-Emergency Calls	71,630	72,605	73,000

## Budget Notes

- Major Department Revenue includes contracts for dispatch services — approximately \$1,078,000, TriMet officer contract \$150,000, State 911 reimbursement \$180,000, and citation revenue split with municipal court \$190,000.
- Internal fees for service is the department's cost share for administrative support services.
- During fiscal year 2016-17, a new 911 phone system was purchased \$410,000 and will be reimbursed through state 911 revenue funds \$404,000.

## 2017-18 Proposed

- Internal fees reduction was a result of realignment of cost sharing.
- Material & Services includes \$239,000 carryover from FY 2016-17 for computer-aided dispatch (CAD) project that will be completed in FY 2017-18 and a \$55,000 annual lease for the evidence storage facility.
- Capital Outlay is for police replacement vehicles.

## 2018-19 Projected

- Capital Outlay is for police replacement vehicles.

# Fire

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 191,891	\$ 901,315	\$ 596,315	\$ 1,248,117	\$ 455,117
Allocation of GF Reserves	344,000	-	-	-	-
Department Revenues	2,041,455	2,191,095	1,958,000	2,028,000	2,095,000
General Revenues	8,785,000	9,242,000	9,526,000	9,815,000	10,154,000
Transfers	700,000	-	-	-	-
Proceeds Sale of Capital Assets	-	98,783	-	6,000	20,000
<b>Total Resources</b>	<b>\$ 12,062,346</b>	<b>\$ 12,433,193</b>	<b>\$ 12,080,315</b>	<b>\$ 13,097,117</b>	<b>\$ 12,724,117</b>
<b>Requirements</b>					
Personnel Services	\$ 9,043,573	\$ 9,686,378	\$ 9,827,000	\$ 10,196,000	\$ 10,607,000
Materials & Services	682,219	779,224	935,000	937,000	938,000
Internal Fees for Services	680,000	681,828	718,000	704,000	726,000
Capital Outlay	755,240	355,646	85,000	805,000	53,000
Department Contingency	-	-	515,315	455,117	400,117
<b>Total Requirements</b>	<b>\$ 11,161,032</b>	<b>\$ 11,503,076</b>	<b>\$ 12,080,315</b>	<b>\$ 13,097,117</b>	<b>\$ 12,724,117</b>
<b>FTE</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>52</b>

Key Performance Indicators	2014-15	2015-16	2016-17 EST
Fire Responses	159	156	161
Medical Responses	2,267	2,416	2,488
Other Incident Responses	1,368	1,431	1,474
Percent of priority medical incidents where total response time is 8 minutes or less	92.7%	93.2%	92.0%

## Budget Notes

- The Fire Department is allocated an additional \$150,000 per year of general revenue for future apparatus and equipment.
- Department revenue includes fire district contracts for Lake Grove, Riverdale, and Alto Park.
- Internal fees for service is the department's cost share for administrative support services.

### 2017-18 Proposed

- Capital Outlay includes \$675,000 to replace a Fire Engine and \$130,000 to replace the Fire Department Rescue Boat.
- Contingency set aside for future vehicle/equipment purchase.

### 2018-19 Projected

- Capital Outlay for \$53,000 is to replace a pickup.
- Contingency set aside for future vehicle/equipment purchase.

## Parks & Recreation

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 Projected
<b>Resources</b>					
Beginning Balance	\$ 646,913	\$ 689,134	\$ 422,134	\$ 459,413	\$ 273,413
Allocation of GF Reserves	-	-	250,000	-	-
Department Revenues	978,989	1,147,639	1,764,000	2,635,000	1,227,000
General Revenues	5,446,000	5,886,000	6,067,000	7,087,000	7,798,000
Internal Charges for Services	80,000	82,000	84,000	84,000	84,000
Transfers	250,000	-	-	-	-
Capital Leases	-	195,881	-	-	-
<b>Total Resources</b>	<b>\$ 7,401,902</b>	<b>\$ 8,000,654</b>	<b>\$ 8,587,134</b>	<b>\$ 10,265,413</b>	<b>\$ 9,382,413</b>
<b>Requirements</b>					
Personnel Services	\$ 3,228,275	\$ 3,390,951	\$ 3,655,000	\$ 3,867,000	\$ 3,992,000
Materials & Services	2,294,817	2,396,620	2,456,000	2,542,000	2,538,000
Internal Fees for Services	943,000	960,708	982,000	1,132,000	1,163,000
Debt Service	-	18,207	-	44,000	44,000
Transfers	-	81,000	38,000	38,000	38,000
Capital Outlay	246,676	396,355	1,401,000	2,369,000	1,459,000
Department Contingency	-	-	55,134	273,413	148,413
<b>Total Requirements</b>	<b>\$ 6,712,768</b>	<b>\$ 7,243,841</b>	<b>\$ 8,587,134</b>	<b>\$ 10,265,413</b>	<b>\$ 9,382,413</b>
<b>FTE</b>	<b>39.1</b>	<b>38.1</b>	<b>38.1</b>	<b>38.1</b>	<b>38.1</b>

Key Performance Indicators	2014-15	2015-16	2016-17 EST
Number of participants in recreation activities, programs, and events	307,650	324,261	325,000
Adult recreation program cost recovery	150%	150%	150%
Youth recreation program cost recovery *	107% / 92%	108%/92%	108%/92%

\* The second percentage reflects inclusion of the skate and swim parks

### Budget Notes

- Department revenue includes recreation program fees and usage fees.
- Charges for services are for services provided to the Golf Course and Tennis Facility.
- Materials & Services include continuation of the Invasive Species Removal Program \$70,000; the Habitat Enhancement program \$250,000; classes and parks maintenance supplies; and costs for the concert series. Other programs within the Parks Department include parks and open space maintenance, Swim Park, Teen Center, and other recreation programming.
- Internal fees for service is the department's cost share for administrative support services.

### 2017-18 Proposed

- Capital Outlay is for vehicle replacement, parks maintenance equipment, half the cost of the Iron Mountain Park Development project (50% funded by Parks SDCs), and replacement of the field turf at Hazelia field.

### 2018-19 Projected

- Capital Outlay is to resurface Waluga Fields with field turf, Roehr Park pathway, and for minor repairs in city parks.

# Library

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 150,098	\$ 364,956	\$ 421,956	\$ 569,422	\$ 237,422
Department Revenues	2,722,663	2,806,893	3,725,000	3,010,000	3,095,000
General Revenues	1,417,000	1,467,000	1,512,000	1,508,000	1,560,000
Transfers	25,985	25,000	30,000	461,000	27,000
<b>Total Resources</b>	<b>\$ 4,315,746</b>	<b>\$ 4,663,849</b>	<b>\$ 5,688,956</b>	<b>\$ 5,548,422</b>	<b>\$ 4,919,422</b>
<b>Requirements</b>					
Personnel Services	\$ 2,765,935	\$ 2,697,745	\$ 3,133,000	\$ 3,055,000	\$ 3,200,000
Materials & Services	606,855	633,682	784,000	1,682,000	786,000
Internal Fees for Services	578,000	586,000	611,000	574,000	586,000
Capital Outlay	-	-	1,120,000	-	-
Department Contingency	-	-	40,956	237,422	347,422
<b>Total Requirements</b>	<b>\$ 3,950,790</b>	<b>\$ 3,917,427</b>	<b>\$ 5,688,956</b>	<b>\$ 5,548,422</b>	<b>\$ 4,919,422</b>
<b>FTE</b>	<b>33.7</b>	<b>33.7</b>	<b>33.7</b>	<b>33.7</b>	<b>33.7</b>

Key Performance Indicators	2014-15	2015-16	2016-17 EST
Registered Borrowers	29,450	29,474	29,501
Total Circulation	1,152,403	1,285,608	1,200,000
Total Library Materials	296,894	240,949	220,000

## Budget Notes

- Internal fees for service is the department's cost share for administrative support services.

### 2017-18 Proposed

- Department Revenues includes the \$2,900,000 levy from the County Library District , library fines, and donations.
- Transfers reflect a \$434,000 transfer from the Capital Reserve Fund to be used for remodel costs.
- Materials & Services repairs and maintenance includes \$900,000 for replacement generator and elevators.

## Planning

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 460,168	\$ 645,768	\$ 748,768	\$ 1,111,524	\$ 770,524
Allocation to Capital Reserve	-	-	(300,000)	-	-
Allocation of balance to Street	(200,000)	-	-	-	-
Allocation of GF Reserves	125,000	-	-	-	-
Department Revenues	698,799	618,169	443,000	476,000	460,000
General Revenues	2,528,000	2,516,000	2,593,000	2,610,000	2,699,000
<b>Total Resources</b>	<b>\$ 3,611,967</b>	<b>\$ 3,779,937</b>	<b>\$ 3,484,768</b>	<b>\$ 4,197,524</b>	<b>\$ 3,929,524</b>
<b>Requirements</b>					
Personnel Services	\$ 1,674,406	\$ 1,570,001	\$ 1,709,000	\$ 1,784,000	\$ 1,803,000
Materials & Services	408,896	326,487	780,000	750,000	791,000
Internal Fees for Services	610,000	593,602	677,000	893,000	916,000
Transfers	250,000	-	-	-	-
Capital Outlay	22,897	23,723	-	-	-
Department Contingency	-	-	318,768	770,524	419,524
<b>Total Requirements</b>	<b>\$ 2,966,199</b>	<b>\$ 2,513,813</b>	<b>\$ 3,484,768</b>	<b>\$ 4,197,524</b>	<b>\$ 3,929,524</b>
<b>FTE</b>	15.4	13.8	13.5	14.5	13.5

Key Performance Indicators	2014-15	2015-16	2016-17 EST
Land Use Applications Reviewed	82	72	66
Administrative Land Use Decisions within 4-6 week cycle	86%	92%	93%
Tree Removal Permits	1,009	992	1,003

### Budget Notes

- Internal fees for service is the department's cost share for administrative support services.

### 2017-18 Proposed

- Personnel Services increase 1 FTE for Code Enforcement - Temp for 1 year.
- Materials & Services includes carry forward of \$250,000 for online land use permitting software and process improvement, contingent on State update of Accela software.

## Adult Community Center

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 63,264	\$ 70,825	\$ 119,825	\$ 189,920	\$ 105,920
Department Revenues	261,270	288,643	252,000	273,000	264,000
General Revenues	839,000	868,000	895,000	944,000	977,000
Transfers	70,000	87,814	90,000	90,000	90,000
<b>Total Resources</b>	<b>\$ 1,233,534</b>	<b>\$ 1,315,282</b>	<b>\$ 1,356,825</b>	<b>\$ 1,496,920</b>	<b>\$ 1,436,920</b>
<b>Requirements</b>					
Personnel Services	\$ 733,081	\$ 696,035	\$ 786,000	\$ 799,000	\$ 834,000
Materials & Services	275,628	264,327	282,000	403,000	353,000
Internal Fees for Services	154,000	158,000	168,000	189,000	196,000
Capital Outlay	-	-	100,000	-	-
Department Contingency	-	-	20,825	105,920	53,920
<b>Total Requirements</b>	<b>\$ 1,162,709</b>	<b>\$ 1,118,362</b>	<b>\$ 1,356,825</b>	<b>\$ 1,496,920</b>	<b>\$ 1,436,920</b>
<b>FTE</b>	<b>8.6</b>	<b>8.6</b>	<b>8.6</b>	<b>8.6</b>	<b>8.6</b>

<b>Key Performance Indicators</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17 EST</b>
Meals Served and Delivered	19,730	18,450	18,000

### Budget Notes

- Department revenue includes meals network fees, program fees, donations, and County grants.
- Transfers are from the ACC Endowment Fund for allowed uses for center improvements.
- Internal fees for service is the department's cost share for administrative support services.

### 2017-18 Proposed

- Materials & Services includes \$100,000 for facility improvements.

### 2018-19 Projected

- Materials & Services includes \$50,000 for facility improvements.

## Municipal Court

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 21,410	\$ 83,044	\$ 128,044	\$ 107,491	\$ 119,491
Allocation to Capital Reserve	-	-	(60,000)	-	-
Department Revenues	597,403	620,145	626,000	626,000	626,000
General Revenues	444,000	460,000	474,000	510,000	527,000
<b>Total Resources</b>	<b>\$ 1,062,813</b>	<b>\$ 1,163,189</b>	<b>\$ 1,168,044</b>	<b>\$ 1,243,491</b>	<b>\$ 1,272,491</b>
<b>Requirements</b>					
Personnel Services	\$ 358,476	\$ 367,520	\$ 396,000	\$ 400,000	\$ 416,000
Materials & Services	257,293	244,178	302,000	282,000	282,000
Internal Fees for Services	364,000	380,000	411,000	442,000	454,000
Department Contingency	-	-	59,044	119,491	120,491
<b>Total Requirements</b>	<b>\$ 979,769</b>	<b>\$ 991,698</b>	<b>\$ 1,168,044</b>	<b>\$ 1,243,491</b>	<b>\$ 1,272,491</b>
<b>FTE</b>	3.5	3.5	3.5	3.5	3.5

### Budget Notes

- Municipal Court fines revenue are divided 60/40 with the Police Department.
- Internal fees for service is the department's cost share for administrative support services.

## Redevelopment

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 13,718	\$ 27,067	\$ 28,067	\$ 29,917	\$ 27,917
Department Revenues	490,423	496,099	555,000	647,000	674,000
<b>Total Resources</b>	<b>\$ 504,141</b>	<b>\$ 523,166</b>	<b>\$ 583,067</b>	<b>\$ 676,917</b>	<b>\$ 701,917</b>
<b>Requirements</b>					
Personnel Services	\$ 183,010	\$ 211,616	\$ 272,000	\$ 140,000	\$ 149,000
Materials & Services	8,064	3,392	6,000	6,000	6,000
Internal Fees for Services	286,000	267,241	291,000	503,000	525,000
Department Contingency	-	-	14,067	27,917	21,917
<b>Total Requirements</b>	<b>\$ 477,074</b>	<b>\$ 482,249</b>	<b>\$ 583,067</b>	<b>\$ 676,917</b>	<b>\$ 701,917</b>
<b>FTE</b>	1.4	1.4	1.7	1.1	1.1

### Budget Notes

- Department revenue is the reimbursement from LORA to cover expenditures of this department including Internal Fees for Service.
- Personnel Services reflects reduction in staff due to a retirement.
- Internal fees for service is for the department's cost share for administrative support services.



## City Council

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 BUDGET	2017-2018 PROPOSED	2018-2019 <i>Projected</i>
<b>Resources</b>					
Beginning Balance	\$ 2,617	\$ 2,335	\$ 10,335	\$ 7,784	\$ 18,784
General Revenues	121,000	125,000	129,000	133,000	138,000
<b>Total Resources</b>	<b>\$ 123,617</b>	<b>\$ 127,335</b>	<b>\$ 139,335</b>	<b>\$ 140,784</b>	<b>\$ 156,784</b>
<b>Requirements</b>					
Personnel Services	\$ 16,155	\$ 15,998	\$ 18,000	\$ 18,000	\$ 18,000
Materials & Services	105,127	96,553	119,000	104,000	129,000
Department Contingency	-	-	2,335	18,784	9,784
<b>Total Requirements</b>	<b>\$ 121,282</b>	<b>\$ 112,551</b>	<b>\$ 139,335</b>	<b>\$ 140,784</b>	<b>\$ 156,784</b>

### Budget Notes

- Major expenses in City Council materials and services include memberships dues for the League of Oregon Cities \$26,000, National League of Cities \$3,500, Greater Portland Inc. \$4,500, and municipal grant applications \$25,000.
- Municipal Grants include the citywide grant program \$25,000, the City's contribution to the Lake Corporation 4th of July Fireworks show, and the Chamber Foundation Village Flower Baskets program.
- The Community Survey is conducted every other year at a cost of \$25,000.