

Police

| | 2017-18 Budget | | | | | |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 428,173 | \$ 1,366,475 | \$ 1,189,475 | \$ 1,467,417 | \$ 1,467,417 | \$ 912,417 |
| Allocation of GF Reserves | 267,000 | - | - | - | - | - |
| Department Revenues | 1,560,345 | 1,593,999 | 1,511,000 | 1,643,000 | 1,643,000 | 1,660,000 |
| General Revenues | 10,651,000 | 11,023,000 | 11,362,000 | 11,325,000 | 11,325,000 | 11,714,000 |
| Total Resources | \$ 12,906,518 | \$ 13,983,474 | \$ 14,062,475 | \$ 14,435,417 | \$ 14,435,417 | \$ 14,286,417 |
| Requirements | | | | | | |
| Personnel Services | \$ 8,773,698 | \$ 9,141,438 | \$ 10,012,000 | \$ 10,325,000 | \$ 10,325,000 | \$ 10,760,000 |
| Materials & Services | 705,265 | 943,695 | 1,348,000 | 1,282,000 | 1,282,000 | 1,058,000 |
| Internal Fees for Services | 1,930,000 | 1,976,828 | 2,158,000 | 1,751,000 | 1,751,000 | 1,784,000 |
| Capital Outlay | 131,080 | 168,096 | 265,000 | 165,000 | 165,000 | 165,000 |
| Department Contingency | - | - | 279,475 | 912,417 | 912,417 | 519,417 |
| Total Requirements | \$ 11,540,043 | \$ 12,230,057 | \$ 14,062,475 | \$ 14,435,417 | \$ 14,435,417 | \$ 14,286,417 |
| FTE | 69.0 | 69.0 | 68.5 | 68.5 | 68.5 | 68.5 |

| Key Performance Indicators | 2014-15 | 2015-16 | 2016-17 EST |
|----------------------------|---------|---------|-------------|
| Total Incident Calls | 27,206 | 25,660 | 26,000 |
| Part I Crimes | 391 | 567 | 442 |
| Part II Crimes | 1,114 | 898 | 714 |
| 911 Calls Answered | 24,492 | 24,006 | 24,000 |
| Non-Emergency Calls | 71,630 | 72,605 | 73,000 |

Budget Notes

- Major Department Revenue includes contracts for dispatch services — approximately \$1,078,000, TriMet officer contract \$150,000, State 911 reimbursement \$180,000, and citation revenue split with municipal court \$190,000.
- Internal fees for service is the department's cost share for administrative support services.
- During fiscal year 2016-17, a new 911 phone system was purchased \$410,000 and will be reimbursed through state 911 revenue funds \$404,000.

2017-18 Adopted

- Internal fees reduction was a result of realignment of cost sharing.
- Material & Services includes \$239,000 carryover from FY 2016-17 for computer-aided dispatch (CAD) project that will be completed in FY 2017-18 and a \$55,000 annual lease for the evidence storage facility.
- Capital Outlay is for police replacement vehicles.

2018-19 Projected

- Capital Outlay is for police replacement vehicles.

Fire

| | 2017-18 Budget | | | | | |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 191,891 | \$ 901,315 | \$ 596,315 | \$ 1,248,117 | \$ 1,248,117 | \$ 455,117 |
| Allocation of GF Reserves | 344,000 | - | - | - | - | - |
| Department Revenues | 2,041,455 | 2,191,095 | 1,958,000 | 2,028,000 | 2,028,000 | 2,095,000 |
| General Revenues | 8,785,000 | 9,242,000 | 9,526,000 | 9,815,000 | 9,815,000 | 10,154,000 |
| Transfers | 700,000 | - | - | - | - | - |
| Proceeds Sale of Capital Assets | - | 98,783 | - | 6,000 | 6,000 | 20,000 |
| Total Resources | \$ 12,062,346 | \$ 12,433,193 | \$ 12,080,315 | \$ 13,097,117 | \$ 13,097,117 | \$ 12,724,117 |
| Requirements | | | | | | |
| Personnel Services | \$ 9,043,573 | \$ 9,686,378 | \$ 9,827,000 | \$ 10,196,000 | \$ 10,196,000 | \$ 10,607,000 |
| Materials & Services | 682,219 | 779,224 | 935,000 | 937,000 | 937,000 | 938,000 |
| Internal Fees for Services | 680,000 | 681,828 | 718,000 | 704,000 | 704,000 | 726,000 |
| Capital Outlay | 755,240 | 355,646 | 85,000 | 805,000 | 805,000 | 53,000 |
| Department Contingency | - | - | 515,315 | 455,117 | 455,117 | 400,117 |
| Total Requirements | \$ 11,161,032 | \$ 11,503,076 | \$ 12,080,315 | \$ 13,097,117 | \$ 13,097,117 | \$ 12,724,117 |
| FTE | 52 | 52 | 52 | 52 | 52 | 52 |

| Key Performance Indicators | 2014-15 | 2015-16 | 2016-17 EST |
|--|---------|---------|-------------|
| Fire Responses | 159 | 156 | 161 |
| Medical Responses | 2,267 | 2,416 | 2,488 |
| Other Incident Responses | 1,368 | 1,431 | 1,474 |
| Percent of priority medical incidents where total response time is 8 minutes or less | 92.7% | 93.2% | 92.0% |

Budget Notes

- The Fire Department is allocated an additional \$150,000 per year of general revenue for future apparatus and equipment.
- Department revenue includes fire district contracts for Lake Grove, Riverdale, and Alto Park.
- Internal fees for service is the department's cost share for administrative support services.

2017-18 Adopted

- Capital Outlay includes \$675,000 to replace a Fire Engine and \$130,000 to replace the Fire Department Rescue Boat.
- Contingency set aside for future vehicle/equipment purchase.

2018-19 Projected

- Capital Outlay for \$53,000 is to replace a pickup.
- Contingency set aside for future vehicle/equipment purchase.

Parks & Recreation

| | 2017-18 Budget | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 Projected |
| Resources | | | | | | |
| Beginning Balance | \$ 646,913 | \$ 689,134 | \$ 422,134 | \$ 459,413 | \$ 459,413 | \$ 273,413 |
| Allocation of GF Reserves | - | - | 250,000 | - | - | - |
| Department Revenues | 978,989 | 1,147,639 | 1,764,000 | 2,635,000 | 2,635,000 | 1,227,000 |
| General Revenues | 5,446,000 | 5,886,000 | 6,067,000 | 7,087,000 | 7,087,000 | 7,798,000 |
| Internal Charges for Services | 80,000 | 82,000 | 84,000 | 84,000 | 84,000 | 84,000 |
| Transfers | 250,000 | - | - | - | - | - |
| Capital Leases | - | 195,881 | - | - | - | - |
| Total Resources | \$ 7,401,902 | \$ 8,000,654 | \$ 8,587,134 | \$ 10,265,413 | \$ 10,265,413 | \$ 9,382,413 |
| Requirements | | | | | | |
| Personnel Services | \$ 3,228,275 | \$ 3,390,951 | \$ 3,655,000 | \$ 3,867,000 | \$ 3,867,000 | \$ 3,992,000 |
| Materials & Services | 2,294,817 | 2,396,620 | 2,456,000 | 2,542,000 | 2,542,000 | 2,538,000 |
| Internal Fees for Services | 943,000 | 960,708 | 982,000 | 1,132,000 | 1,132,000 | 1,163,000 |
| Debt Service | - | 18,207 | - | 44,000 | 44,000 | 44,000 |
| Transfers | - | 81,000 | 38,000 | 38,000 | 38,000 | 38,000 |
| Capital Outlay | 246,676 | 396,355 | 1,401,000 | 2,369,000 | 2,369,000 | 1,459,000 |
| Department Contingency | - | - | 55,134 | 273,413 | 273,413 | 148,413 |
| Total Requirements | \$ 6,712,768 | \$ 7,243,841 | \$ 8,587,134 | \$ 10,265,413 | \$ 10,265,413 | \$ 9,382,413 |
| FTE | 39.1 | 38.1 | 38.1 | 38.1 | 38.1 | 38.1 |

| Key Performance Indicators | 2014-15 | 2015-16 | 2016-17 EST |
|---|------------|----------|-------------|
| Number of participants in recreation activities, programs, and events | 307,650 | 324,261 | 325,000 |
| Adult recreation program cost recovery | 150% | 150% | 150% |
| Youth recreation program cost recovery* | 107% / 92% | 108%/92% | 108%/92% |

* The second percentage reflects inclusion of the skate and swim parks

Budget Notes

- Department revenue includes recreation program fees and usage fees.
- Charges for services are for services provided to the Golf Course and Tennis Facility.
- Materials & Services include continuation of the Invasive Species Removal Program \$70,000; the Habitat Enhancement program \$250,000; classes and parks maintenance supplies; and costs for the concert series. Other programs within the Parks Department include parks and open space maintenance, Swim Park, Teen Center, and other recreation programming.
- Internal fees for service is the department's cost share for administrative support services.

2017-18 Adopted

- Capital Outlay is for vehicle replacement, parks maintenance equipment, half the cost of the Iron Mountain Park Development project (50% funded by Parks SDCs), and replacement of the field turf at Hazelia field.

2018-19 Projected

- Capital Outlay is to resurface Waluga Fields with field turf, Roehr Park pathway, and for minor repairs in city parks.

Library

| | 2017-18 Budget | | | | | |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 150,098 | \$ 364,956 | \$ 421,956 | \$ 569,422 | \$ 569,422 | \$ 237,422 |
| Department Revenues | 2,722,663 | 2,806,893 | 3,725,000 | 3,010,000 | 3,010,000 | 3,095,000 |
| General Revenues | 1,417,000 | 1,467,000 | 1,512,000 | 1,508,000 | 1,508,000 | 1,560,000 |
| Transfers | 25,985 | 25,000 | 30,000 | 461,000 | 461,000 | 27,000 |
| Total Resources | \$ 4,315,746 | \$ 4,663,849 | \$ 5,688,956 | \$ 5,548,422 | \$ 5,548,422 | \$ 4,919,422 |
| Requirements | | | | | | |
| Personnel Services | \$ 2,765,935 | \$ 2,697,745 | \$ 3,133,000 | \$ 3,055,000 | \$ 3,055,000 | \$ 3,200,000 |
| Materials & Services | 606,855 | 633,682 | 784,000 | 1,682,000 | 1,682,000 | 786,000 |
| Internal Fees for Services | 578,000 | 586,000 | 611,000 | 574,000 | 574,000 | 586,000 |
| Capital Outlay | - | - | 1,120,000 | - | - | - |
| Department Contingency | - | - | 40,956 | 237,422 | 237,422 | 347,422 |
| Total Requirements | \$ 3,950,790 | \$ 3,917,427 | \$ 5,688,956 | \$ 5,548,422 | \$ 5,548,422 | \$ 4,919,422 |
| FTE | 33.7 | 33.7 | 33.7 | 33.7 | 33.7 | 33.7 |

| Key Performance Indicators | 2014-15 | 2015-16 | 2016-17 EST |
|----------------------------|-----------|-----------|-------------|
| Registered Borrowers | 29,450 | 29,474 | 29,501 |
| Total Circulation | 1,152,403 | 1,285,608 | 1,200,000 |
| Total Library Materials | 296,894 | 240,949 | 220,000 |

Budget Notes

- Internal fees for service is the department's cost share for administrative support services.

2017-18 Adopted

- Department Revenues includes the \$2,900,000 levy from the County Library District , library fines, and donations.
- Transfers reflect a \$434,000 transfer from the Capital Reserve Fund to be used for remodel costs.
- Materials & Services repairs and maintenance includes \$900,000 for replacement generator and elevators.

Planning

| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | 2017-18 Budget | | 2018-2019 <i>Projected</i> |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------------|
| | | | | PROPOSED | APPROVED ADOPTED | |
| Resources | | | | | | |
| Beginning Balance | \$ 460,168 | \$ 645,768 | \$ 748,768 | \$ 1,111,524 | \$ 1,111,524 | \$ 770,524 |
| Allocation to Capital Reserve | - | - | (300,000) | - | - | - |
| Allocation of balance to Street | (200,000) | - | - | - | - | - |
| Allocation of GF Reserves | 125,000 | - | - | - | - | - |
| Department Revenues | 698,799 | 618,169 | 443,000 | 476,000 | 476,000 | 460,000 |
| General Revenues | 2,528,000 | 2,516,000 | 2,593,000 | 2,610,000 | 2,610,000 | 2,699,000 |
| Total Resources | \$ 3,611,967 | \$ 3,779,937 | \$ 3,484,768 | \$ 4,197,524 | \$ 4,197,524 | \$ 3,929,524 |
| Requirements | | | | | | |
| Personnel Services | \$ 1,674,406 | \$ 1,570,001 | \$ 1,709,000 | \$ 1,784,000 | \$ 1,784,000 | \$ 1,803,000 |
| Materials & Services | 408,896 | 326,487 | 780,000 | 750,000 | 750,000 | 791,000 |
| Internal Fees for Services | 610,000 | 593,602 | 677,000 | 893,000 | 893,000 | 916,000 |
| Transfers | 250,000 | - | - | - | - | - |
| Capital Outlay | 22,897 | 23,723 | - | - | - | - |
| Department Contingency | - | - | 318,768 | 770,524 | 770,524 | 419,524 |
| Total Requirements | \$ 2,966,199 | \$ 2,513,813 | \$ 3,484,768 | \$ 4,197,524 | \$ 4,197,524 | \$ 3,929,524 |
| FTE | 15.4 | 13.8 | 13.5 | 14.5 | 14.5 | 13.5 |

| Key Performance Indicators | 2014-15 | 2015-16 | 2016-17 EST |
|--|---------|---------|-------------|
| Land Use Applications Reviewed | 82 | 72 | 66 |
| Administrative Land Use Decisions within 4-6 week cycle | 86% | 92% | 93% |
| Tree Removal Permits | 1,009 | 992 | 1,003 |

Budget Notes

- Internal fees for service is the department's cost share for administrative support services.

2017-18 Adopted

- Personnel Services increase 1 FTE for Code Enforcement - Temp for 1 year.
- Materials & Services includes carry forward of \$250,000 for online land use permitting software and process improvement, contingent on State update of Accela software.

Adult Community Center

| | 2017-18 Budget | | | | | |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 63,264 | \$ 70,825 | \$ 119,825 | \$ 189,920 | \$ 189,920 | \$ 105,920 |
| Department Revenues | 261,270 | 288,643 | 252,000 | 273,000 | 273,000 | 264,000 |
| General Revenues | 839,000 | 868,000 | 895,000 | 944,000 | 944,000 | 977,000 |
| Transfers | 70,000 | 87,814 | 90,000 | 90,000 | 90,000 | 90,000 |
| Total Resources | \$ 1,233,534 | \$ 1,315,282 | \$ 1,356,825 | \$ 1,496,920 | \$ 1,496,920 | \$ 1,436,920 |
| Requirements | | | | | | |
| Personnel Services | \$ 733,081 | \$ 696,035 | \$ 786,000 | \$ 799,000 | \$ 799,000 | \$ 834,000 |
| Materials & Services | 275,628 | 264,327 | 282,000 | 403,000 | 403,000 | 353,000 |
| Internal Fees for Services | 154,000 | 158,000 | 168,000 | 189,000 | 189,000 | 196,000 |
| Capital Outlay | - | - | 100,000 | - | - | - |
| Department Contingency | - | - | 20,825 | 105,920 | 105,920 | 53,920 |
| Total Requirements | \$ 1,162,709 | \$ 1,118,362 | \$ 1,356,825 | \$ 1,496,920 | \$ 1,496,920 | \$ 1,436,920 |
| FTE | 8.6 | 8.6 | 8.6 | 8.6 | 8.6 | 8.6 |

| Key Performance Indicators | 2014-15 | 2015-16 | 2016-17 EST |
|----------------------------|---------|---------|-------------|
| Meals Served and Delivered | 19,730 | 18,450 | 18,000 |

Budget Notes

- Department revenue includes meals network fees, program fees, donations, and County grants.
- Transfers are from the ACC Endowment Fund for allowed uses for center improvements.
- Internal fees for service is the department's cost share for administrative support services.

2017-18 Adopted

- Materials & Services includes \$100,000 for facility improvements.

2018-19 Projected

- Materials & Services includes \$50,000 for facility improvements.

Municipal Court

| | 2017-18 Budget | | | | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 21,410 | \$ 83,044 | \$ 128,044 | \$ 107,491 | \$ 107,491 | \$ 119,491 |
| Allocation to Capital Reserve | - | - | (60,000) | - | - | - |
| Department Revenues | 597,403 | 620,145 | 626,000 | 626,000 | 626,000 | 626,000 |
| General Revenues | 444,000 | 460,000 | 474,000 | 510,000 | 510,000 | 527,000 |
| Total Resources | \$ 1,062,813 | \$ 1,163,189 | \$ 1,168,044 | \$ 1,243,491 | \$ 1,243,491 | \$ 1,272,491 |
| Requirements | | | | | | |
| Personnel Services | \$ 358,476 | \$ 367,520 | \$ 396,000 | \$ 400,000 | \$ 400,000 | \$ 416,000 |
| Materials & Services | 257,293 | 244,178 | 302,000 | 282,000 | 282,000 | 282,000 |
| Internal Fees for Services | 364,000 | 380,000 | 411,000 | 442,000 | 442,000 | 454,000 |
| Department Contingency | - | - | 59,044 | 119,491 | 119,491 | 120,491 |
| Total Requirements | \$ 979,769 | \$ 991,698 | \$ 1,168,044 | \$ 1,243,491 | \$ 1,243,491 | \$ 1,272,491 |
| FTE | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 |

Budget Notes

- Municipal Court fines revenue are divided 60/40 with the Police Department.
- Internal fees for service is the department's cost share for administrative support services.

Redevelopment

| | 2017-18 Budget | | | | | |
|----------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 13,718 | \$ 27,067 | \$ 28,067 | \$ 29,917 | \$ 29,917 | \$ 27,917 |
| Department Revenues | 490,423 | 496,099 | 555,000 | 647,000 | 647,000 | 674,000 |
| Total Resources | \$ 504,141 | \$ 523,166 | \$ 583,067 | \$ 676,917 | \$ 676,917 | \$ 701,917 |
| Requirements | | | | | | |
| Personnel Services | \$ 183,010 | \$ 211,616 | \$ 272,000 | \$ 140,000 | \$ 140,000 | \$ 149,000 |
| Materials & Services | 8,064 | 3,392 | 6,000 | 6,000 | 6,000 | 6,000 |
| Internal Fees for Services | 286,000 | 267,241 | 291,000 | 503,000 | 503,000 | 525,000 |
| Department Contingency | - | - | 14,067 | 27,917 | 27,917 | 21,917 |
| Total Requirements | \$ 477,074 | \$ 482,249 | \$ 583,067 | \$ 676,917 | \$ 676,917 | \$ 701,917 |
| FTE | 1.4 | 1.4 | 1.7 | 1.1 | 1.1 | 1.1 |

Budget Notes

- Department revenue is the reimbursement from LORA to cover expenditures of this department including Internal Fees for Service.
- Personnel Services reflects reduction in staff due to a retirement.
- Internal fees for service is for the department's cost share for administrative support services.

City Council

| | 2017-18 Budget | | | | | |
|---------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|-------------------------------|
| | 2014-2015 ACTUAL | 2015-2016 ACTUAL | 2016-2017 BUDGET | 2017-2018 PROPOSED | APPROVED ADOPTED | 2018-2019 <i>Projected</i> |
| Resources | | | | | | |
| Beginning Balance | \$ 2,617 | \$ 2,335 | \$ 10,335 | \$ 7,784 | \$ 7,784 | \$ 18,784 |
| General Revenues | 121,000 | 125,000 | 129,000 | 133,000 | 133,000 | 138,000 |
| Total Resources | \$ 123,617 | \$ 127,335 | \$ 139,335 | \$ 140,784 | \$ 140,784 | \$ 156,784 |
| Requirements | | | | | | |
| Personnel Services | \$ 16,155 | \$ 15,998 | \$ 18,000 | \$ 18,000 | \$ 18,000 | \$ 18,000 |
| Materials & Services | 105,127 | 96,553 | 119,000 | 104,000 | 104,000 | 138,000 |
| Department Contingency | - | - | 2,335 | 18,784 | 18,784 | 784 |
| Total Requirements | \$ 121,282 | \$ 112,551 | \$ 139,335 | \$ 140,784 | \$ 140,784 | \$ 156,784 |

Budget Notes

- Major expenses in City Council materials and services include memberships dues for the League of Oregon Cities \$26,000, National League of Cities \$3,500, Greater Portland Inc. \$4,500, and the Municipal Grant program \$25,000 (\$35,000 in FY18-19).
- Materials & Services also includes the City's contribution to the Lake Corporation 4th of July Fireworks show, Chamber Foundation Village Flower Baskets program, and Council administrative expenses.
- The Community Survey is typically conducted every other year at a cost of \$25,000.