



## City of Lake Oswego, Oregon

### Job Description

#### **FIRE DRIVER ENGINEER**

**FLSA Status: Non-exempt**

**Union Representation: IAFF**

**Salary Grade: 205; 206; 208**

**Job Code: 3035; 3036; 3038**

#### **Summary**

Under direct supervision, the Fire Driver/Engineer drives and operates fire-fighting apparatus in conformance with State and local laws and departmental rules and regulations. Regularly performs preventative maintenance functions of a mechanical nature on fire apparatus and related departmental equipment. While at the scene of a working fire, operates fire hydraulic equipment to produce and maintain proper water flows, providing safe and effective fire streams. Efficiently locates and travels to the scene of a fire, and assists the Fire Lieutenant in deploying fire apparatus in an optimum manner. Performs the duties of a Fire Fighter/EMT at the scene of an emergency, or other duties as assigned by a superior. The Driver/Engineer provides instruction to firefighters in the operation and care of department apparatus and equipment. Supervision is not normally a responsibility of this position.

#### **Essential Duties and Responsibilities**

*The list of duties is a representative sample of the work appropriate to this class and does not include all the duties that may be assigned to a particular position. The incumbent may perform a combination of some or all of the following duties:*

1. Will be held accountable for all items in the firefighter's job description.
2. Operate Engine Company apparatus.
3. Operate Truck Company apparatus.
4. Operate department brush-rig in urban interface and wildland fire emergencies.
5. Transport and operate department boat at water related emergencies.
6. Operate extrication and related rescue equipment at accident scenes.
7. Perform emergency life support functions as a qualified EMT.
8. Perform routine preventative maintenance on apparatus and assigned equipment.
9. Check apparatus for missing equipment at the beginning of each shift and prior to leaving the location of an emergency.
10. Maintain department records and prepares reports as assigned.
11. Have a functional knowledge of the response routes, streets, fire protection systems and addresses in all areas the City provides fire protection.
12. May be required to provide leadership in emergency situations.
13. Actively supports safety and loss control measures.
14. Actively promotes and supports diversity in the workplace.
15. Performs other duties of a similar nature or level.

#### **Minimum Qualifications**

**Knowledge of:**

- Current firefighting and emergency medical principles, practices, techniques and procedures
- All department operations guides.
- All equipment carried on each piece of apparatus.
- Small engine maintenance and operation.
- Geography and street system of the district and location of major buildings.
- State Fire Code.
- Firefighter Health and Wellness.
- Hazardous materials.
- National Incident Management System.
- Customer service.
- Computerized record keeping.
- City Human Resource Policies.
- Oregon Traffic Laws.
- Personal computers and related software applications.

### **Skills and Abilities to:**

- Mapping and negotiating the safest most direct route to an emergency scene.
- Documenting incidents and filling out required reports correctly and accurately.
- Achieve and maintain adequate level of physical fitness to perform the essential functions of the job.
- Establish and maintain effective, courteous, and tactful working relationships with superiors, other employees, and the general public.
- Maintain composure, think clearly, and interpret orders and directions under emergency and daily operations.
- Respond at any time day or night to an emergency scene where firefighters are exposed to a variety of hazards including but not limited to disease, chemicals, fumes, intense heat, and products of combustion.
- Communicate both orally and in writing, including understanding and following oral and written instructions. Also the ability to hear and orally respond to calls for assistance, radio communications, and all other calls as needed in all conditions which may include substantial background noises as experienced in emergency operations.
- Provide good customer service.
- Comply with safety requirements of the position and actively promote safe work practices.
- Communicate effectively with coworkers, management, elected officials and the general public, and display excellent interpersonal skills and awareness of controversial and/or sensitive issues.

### **Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above is with an Associate's or Bachelor's degree with a focus in Fire Science or related field, and three years of fire service experience; or an equivalent combination of training and experience sufficient to successfully perform the essential duties of the job such as those listed above. Experience in a public fire department is preferred.

### **Licensing and Other Requirements:**

Positions in this classification require the ability to possess and maintain a valid driver's license and ability to meet the City's driving standards.

Must be certified by the State of Oregon as an Emergency Medical Technician Basic or higher.

Work is performed in the fire station while sitting, standing or walking and at emergency scenes in varying weather environments. When responding to details and emergencies, employees risk physical hazard from the fire apparatus, traffic, fire, smoke, chemicals and other hazardous materials, falling debris, unstable buildings, extreme heat, unstable patients and contagious diseases. Physical exertion is required to perform the duties and responsibilities.

### **Physical and Mental Demands**

Frequent repetitive motions including, but are not limited to, hand, wrist and finger movements; daily walking, reaching, standing, talking, hearing and seeing. Heavy Physical Work: Must be able to move objects by exerting up to (50) pounds of force occasionally and/or up to (20) pounds of force frequently, and/or up to (10) pounds of force consistently.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, the limitations related to disability and the ability of the hiring department to accommodate the limitation.

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**Department Director**

**Date**

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**Human Resources Director**

**Date**

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**Employee**

**Date**

*This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*