



## City of Lake Oswego, Oregon

### Job Description

#### **FIREFIGHTER**

**FLSA Status: Non-exempt**  
**Union Representation: IAFF**

**Salary Grade: 201; 202; 204**  
**Job Code: 3020; 3021; 3023**

#### **Summary**

Under the immediate supervision of a Fire Lieutenant, the Firefighter performs rescue and lifesaving operations, effects the confinement and extinguishments of hostile fires, performs salvage and overhaul operations, and protects property in general. As a member of an emergency medical unit, the firefighter administers emergency life support care. The Firefighter pre-plans potential emergency situations on a continual basis, performs fire inspections for conformance to State and local fire safety laws, and conducts fire education programs in the schools and to the public at large. The Firefighter performs other related duties at the direction of his superior officers.

#### **Essential Duties and Responsibilities**

*The list of duties is a representative sample of the work appropriate to this class and does not include all the duties that may be assigned to a particular position. The incumbent may perform a combination of some or all of the following duties:*

1. Responds to alarms with a fire company; operates firefighting equipment, including but not limited to, hose, forcible entry tools and ladders.
2. Removes persons from dangerous fire situations.
3. Operates extrication and related rescue equipment at accident scenes.
4. Performs emergency life support functions as a qualified EMT.
5. Participates in fire drills and attends classes in fire techniques and medical emergencies.
6. Participates in fire code inspection and pre-fire plan surveys.
7. Participates in fire prevention programs as assigned.
8. Maintains a positive community relationship.
9. Makes presentations to clubs, schools and other organizations/groups regarding fire related subjects.
10. Cleans and maintains City owned facilities, grounds, apparatus and equipment.
11. Inspects fire hydrants, clearing weeds and brush; paints hydrants when necessary.
12. May be required to provide leadership in emergency situations.
13. Actively supports safety and loss control measures.
14. Actively promotes and supports diversity in the workplace.
15. Performs other duties of a similar nature or level.

#### **Minimum Qualifications**

##### **Knowledge of:**

- Fire suppression and prevention techniques, practices, and methods.
- Building construction.

- Fire protection systems, including sprinkler and alarm systems and fire hydrant location.
- Safety standards and operational procedures used in firefighting activities.
- Geography and street system of the district and location of major buildings.
- Emergency medical practices and CPR procedures.
- State Fire Code.
- Firefighter Health and Wellness.
- Hazardous materials.
- National Incident Management System.
- Customer service.
- Computerized record keeping.
- City Human Resource Policies.
- Personal computers and related software applications.

**Skills and Abilities to:**

- Apply principles and techniques of modern firefighting prevention, suppression, investigation, and all other aspects of firefighting.
- Skillfully and safely use firefighting tools and equipment.
- Apply the State Fire Code.
- Achieve and maintain adequate level of physical fitness to perform the essential functions of the job.
- Establish and maintain effective, courteous, and tactful working relationships with superiors, other employees, and the general public.
- Maintain composure, think clearly, and interpret orders and directions under emergency and daily operations.
- Respond at any time day or night to an emergency scene where firefighters are exposed to a variety of hazards including but not limited to disease, chemicals, fumes, intense heat, and products of combustion.
- Communicate both orally and in writing, including understanding and following oral and written instructions. Also the ability to hear and orally respond to calls for assistance, radio communications, and all other calls as needed in all conditions which may include substantial background noises as experienced in emergency operations.
- Provide good customer service.
- Comply with safety requirements of the position and actively promote safe work practices.
- Communicate effectively with coworkers, management, elected officials and the general public, and display excellent interpersonal skills and awareness of controversial and/or sensitive issues.

**Education, Training and Experience:**

A typical way of obtaining the knowledge, skills and abilities outlined above is with an Associate's or Bachelor's degree with a focus in Fire Science or related field; or an equivalent combination of training and experience sufficient to successfully perform the essential duties of the job such as those listed above. Experience in a public fire department is preferred.

**Licensing and Other Requirements:**

Positions in this classification require the ability to possess and maintain a valid driver's license and ability to meet the City's driving standards.

Must be certified by the State of Oregon as an Emergency Medical Technician Basic or higher.

Work is performed in the fire station while sitting, standing or walking and at emergency scenes in varying weather environments. When responding to details and emergencies, employees risk physical hazard from the fire apparatus, traffic, fire, smoke, chemicals and other hazardous materials, falling debris, unstable buildings, extreme heat, unstable patients and contagious diseases. Physical exertion is required to perform the duties and responsibilities.

### **Physical and Mental Demands**

Frequent repetitive motions including, but are not limited to, hand, wrist and finger movements; daily walking, reaching, standing, talking, hearing and seeing. Very Heavy Physical Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, the limitations related to disability and the ability of the hiring department to accommodate the limitation.

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**Department Director** **Date**

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**Human Resources Director** **Date**

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**Employee** **Date**

*This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*