



City of Lake Oswego, Oregon

Job Description

SENIOR UTILITY WORKER

FLSA Status: Non-exempt

Union Representation: LOMEA

Salary Grade: 137

Job Code: 4030

Class Summary

Performs duties of an advanced nature related to the maintenance, operation, and repair of streets, sewer, parks and water system.

Distinguishing Characteristics

This is the advanced journey level class in the Utility Worker job classification series. Incumbents work under the general supervision of a Utility Superintendent or employee in a higher classification. Employees in this class are responsible for the application of considerable knowledge in or mastery of an assigned area, and provide technical expertise or guidance to other utility workers. May provide technical or functional guidance to part time, seasonal, or temporary employees and any necessary job orientation to other utility.

Essential Duties and Responsibilities

The list of duties is a representative sample of the work appropriate to this class and does not include all the duties that may be assigned to a particular position. The incumbent may perform a combination of some or all of the following duties:

1. Performs full scope of duties required of a Utility Worker.
2. Reads plans and specifications and follows through with construction.
3. Troubleshoots difficult technical problems and repairs complex equipment.
4. Responds to complaints from the public involving complicated and/or sensitive public utility issues, referring to other professionals as necessary.
5. Performs complex welding, metal fabrication, or carpentry tasks.
6. Manages inventory of street signs; oversees and/or performs sign maintenance activities to assure compliance with regulations.
7. Schedules and/or conducts employee safety training activities; advises personnel in various safety techniques and in the use of specialized equipment.
8. Performs heavy or specialized equipment operations on complex tasks requiring considerable proficiency.
9. May perform full range of duties in lower level Utility Worker positions.
10. Performs other duties of a similar nature or level.

Minimum Qualifications

Knowledge of:

- The principles and practices of repair, maintenance, construction and installation procedures used in assigned areas.
- Knowledgeable in proper safety procedures and ability to be trained as a competent person on the job
- Strong knowledge in all aspects of water, sewer, street and stormwater maintenance.
- Related business practices and operations.
- Personal computers and related software applications.

Skills and Abilities to:

- Effectively demonstrate and explain proper procedures and techniques in area of specialization.
- Work well in a team.
- Communicate well with a variety of people and positions.
- Effectively work with homeowners/public on service related issues.
- Appropriately apply city policy, and help the public understand why we do our work the way we do.
- Identify and correct potential safety issues.
- Demonstrated work safety orientation.
- Take on the duties of the supervisor when the supervisor is out of the office, and to participate in management activities when the supervisor is out.
- Ability to handle long-term projects and follow through to completion.
- Ability to organize maintenance projects.
- Provide good customer service.
- Comply with safety requirements of the position and actively promote safe work practices.
- Communicate effectively with coworkers, management, elected officials and the general public, and display excellent interpersonal skills and awareness of controversial and/or sensitive issues.

Education, Training and Experience:

A typical way of obtaining the knowledge, skills and abilities outlined above is graduation with a High School diploma or G.E.D; and three years of experience in general landscape, maintenance, construction work or related experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing and Other Requirements:

Positions in this classification require the ability to possess and maintain a valid driver's license and ability to meet the City's driving standards.

Positions in this classification may also require the ability to possess and maintain a valid commercial driver's license (CDL) within six months of appointment and ability to meet the City's driving standards.

May also be required to obtain a Pesticide Application license; water distribution certification; sewer collections system certification; and/or International Municipal Signal Association (IMSA) certification.

This position works primarily during routine daytime hours. However, responses to emergencies or construction schedules will require some nighttime, weekend, and holiday work activity. Duties will occasionally involve working in adverse or inclement weather conditions; exposure to high noise levels; dealing with distraught or difficult individuals; occasional response to emergency conditions during off-hours; operation of a motor vehicle on public roads. Frequent travel between facilities involves the hazards normally associated with vehicular travel, particularly during inclement weather.

Physical and Mental Demands

Frequent repetitive motions including, but are not limited to, hand, wrist and finger movements; daily walking, reaching, standing, talking, hearing and seeing. Heavy Physical Work: Must be able to move objects by exerting up to (50) pounds of force occasionally and/or up to (20) pounds of force frequently, and/or up to (10) pounds of force consistently.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, the limitations related to disability and the ability of the hiring department to accommodate the limitation.

Department Director

Date

Human Resources Director

Date

Employee

Date

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.