



# City of Lake Oswego

## Volunteer Application Library



**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(Last) (First) (MI)

**ADDRESS:** \_\_\_\_\_  
(City) (Zip)

**HOME PHONE:** \_\_\_\_\_

**CELL PHONE:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**BIRTH DATE:** \_\_\_\_\_ **EMERGENCY CONTACT Name:** \_\_\_\_\_  
(Month) (Day) **Phone:** \_\_\_\_\_

### I. SKILLS AND INTERESTS:

**EDUCATIONAL BACKGROUND:** \_\_\_\_\_

**Current School enrollment (if applicable):** \_\_\_\_\_

**WORK EXPERIENCE:** \_\_\_\_\_

**Current Employer (if applicable):** \_\_\_\_\_

**HOBBIES, INTERESTS, SKILLS:** \_\_\_\_\_

**VOLUNTEER EXPERIENCE:** \_\_\_\_\_

### ASSIGNMENTS OF INTEREST TO YOU:

Work with a group _____	On-going individual duties _____
Greet public, social activities _____	Assist with special events _____
One time volunteer _____	Provide service in community _____

**II. AVAILABILITY:** M TU W TH F SAT SUN Mornings Afternoons Evenings

**III. WHY DO YOU WANT TO VOLUNTEER AT THE LAKE OSWEGO PUBLIC LIBRARY?**

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**HOW DID YOU HEAR ABOUT OUR VOLUNTEER OPPORTUNITIES?**

City/Library Newsletter \_\_\_\_\_  
Referred by agency/school \_\_\_\_\_

Library Staff/Volunteer \_\_\_\_\_  
Other \_\_\_\_\_

**IV. REFERENCES: Please list two persons that have knowledge of your character, experience, or ability.**

**NAME ADDRESS OCCUPATION TELEPHONE**

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*To the best of my knowledge all of the above information is accurate. I understand that misrepresentation or omission of facts is cause for disqualification or dismissal. Moreover, I authorize the listed references to give the City of Lake Oswego Public Library information relative to my volunteer placement and I release such person and organization from any legal liability in such statements. Furthermore, I will honor the confidentiality of any information to which I have access regarding patrons of the Library.*

\_\_\_\_\_  
(Signature)

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**NOTES (For Coordinator only)**

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(1) Application \_\_\_\_\_ (2) Handbook \_\_\_\_\_ (3) Time Sheet \_\_\_\_\_ (4) Name Tag \_\_\_\_\_ (5) Tour \_\_\_\_\_  
(6) Assignment Description \_\_\_\_\_ (7) Photo \_\_\_\_\_

**PLACEMENT:** \_\_\_\_\_

**INACTIVE DATE:** \_\_\_\_\_