



**NOTICE OF
DEVELOPMENT REVIEW COMMISSION
DECISION
Date: May 7, 2013**

File No.: AP 13-01 (499-12-03474)-1810

Applicant: Jessica Lee Stephens

Description of Proposal: The applicant is requesting approval to remove three Douglas fir trees for landscaping purposes. Two of the Douglas firs are 36 inches in diameter and the third is 16 inches in diameter.

Location of Property: 4230 Collins Way (Tax Lot 9900 of Tax Map 21E 8BC).

Description of Decision: The Development Review Commission approved this request on **May 6, 2013**. This decision will become final unless appealed as described, below. For further information please contact Andy Gulizia, at 635-0290.

How to Obtain Further Information: The decision is available for review, and a copy may be obtained at cost, at the following address:

Planning and Building Services Department
Lake Oswego City Hall
PO Box 369
380 A Avenue
Lake Oswego, OR 97034
Phone: (503) 635-0290

Right to Appeal: This decision may be appealed to the City Council by filing a written Notice of Intent to Appeal within **ten calendar days** of the above noted date of Decision. **Please note only those persons who have participated in the process by submitting either oral or written testimony to the Development Review Commission may appeal this decision.**

A Notice of Intent to Appeal shall:

1. List the File Number and Date of Decision.
2. Contain a statement that demonstrates that the appellant is the applicant or appeared orally or in writing at the hearing.
3. Include name, address and signature of the appellant.
4. Be accompanied by payment of a filing fee, if applicable.
5. Describe the issues raised for Council's consideration and the specific reasons why the appellant believes the Development Review Commission's decision is incorrect or not in conformance with the applicable criteria. Failure to comply with these requirements can result in rejection of the appeal.

(OVER)

The Notice of Intent to Appeal must be filed by **5:00 p.m.** on May 16, 2013, with:

Cate Schnieder, City Recorder
Lake Oswego City Hall
P.O. Box 369
380 "A" Avenue
Lake Oswego, OR 97034
Phone: (503) 675-3984

The cost to file an appeal is \$98.50