



**DEMOLITION & PLUMBING PERMITS ONLY**  
**TREE PROTECTION PLAN APPLICATION**

(An inspection of the tree protection measures is required prior to the issuance of a demolition/plumbing permit and prior to start of work)

TP#: 499- _____
Inspection Fee _____
Demo/Plumbing# _____
Sensitive Lands District: YES NO <span style="background-color: yellow;">City Staff</span>

**Site Address:** \_\_\_\_\_

<b>Applicant</b>	<b>Owner</b>
Name: _____	Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

<p>___ a. <b>Site plan sketch/aerial</b> – Reduced copy (11" x 17" or less) of the demolition/plumbing work area;</p> <p>___ b. <b>Tree Canopies</b> – The drip-line (tree canopy edge) for each protected tree on, and adjacent to the property that extends over the site;</p> <p>___ c. <b>Trees</b> – The location, and diameter of trees 6" or larger (measured 4.5' above the ground);</p>	<p>___ f. <b>Tree Protection Measures</b> – Proposed protection measures i.e. 4' metal fencing locations; other protections;</p> <p>___ g. <b>Utilities</b> – Locations of existing and proposed water, sanitary and stormwater lines and other utility facilities and easements. Indicate if trenching or boring is proposed.</p> <p>___ h. <b>Site Grading</b> – Limits of proposed excavation.</p>
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**Other Application Requirements:**

<p>___ d. <b>Arborist Report</b> – Provide a report from a certified arborist IF excavation, utilities, storage, etc., is proposed under a tree canopy; and,</p> <p>___ e. <b>Post the site address</b> so it is clearly visible from the street;</p>	<p>___ i. <b>Contact Person and/or Arborist</b> – Please provide contact information for the Project Arborist:</p> <p><b>Name:</b> _____</p> <p><b>Ph.#:</b> _____ <b>Email:</b> _____</p>
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By signing this application I agree to:

- \_\_\_ **Receive inspection approval of the installed tree protection measures prior to starting any clearing, grading, excavating or demolition activities on the site; please call (503-635-0270) to arrange a site inspection;**
- \_\_\_ **Comply with the Protection Plan** according to LOC 55.08.030, Tree Code and LOC 50.05.010, Community Development Code;
- \_\_\_ **Maintain protection measures** in good functional condition until activities that damage protected trees are no longer occurring;
- \_\_\_ **Stake/mark plumbing line(s)**, when beneath the canopy of a protected tree;
- \_\_\_ **Consent to City site inspections** as needed to ensure compliance with the approved Protection Plan; and,
- \_\_\_ **Restrain any dogs** on the site during a City inspection.

The approval granted hereby, or any inspections conducted on the site hereafter, shall not be construed as authorizing any activity in violation of any applicable federal or state law or regulation, including but not limited to the federal Endangered Species Act and its regulations. If applicant is not the Owner, I have the Owner's authority to agree to statements above.

\_\_\_\_\_

**Owner/Applicant Signature** **Date**

<b>CITY STAFF</b>	Approved By: _____
Inspection Date(s): _____	Approval Date: _____



## TREE PROTECTION PROCEDURES

### Procedures for Installing Fencing and Other Protection Measures

1. **Fencing and Other Protection Measures Must Be Installed, Inspected, and Approved Before Beginning Any Development Activities.** The protection measures in the Protection Plan must be installed, inspected, and approved prior to any development activities, including, but not limited to, clearing, grading, excavation, or demolition work. Please call 503-635-0270 to schedule a Protection Plan inspection.
2. **Fencing Installation:** Please install protection fencing as follows:
  - a. **Height:** Provide a minimum 4-foot high metal fence (metal fencing i.e. chain-link, chain-link panels, or heavy gage wire).
  - b. **Posts & Spacing:** Place fence posts no more than 10 feet apart.
  - c. **Existing Grade:** Install fencing flush with the initial undisturbed grade of the protection zone.
  - d. **Locations:**
    - i. **Trees:** Install fencing at the drip line of tree canopies. If a report is submitted by a certified arborist, the fencing may be installed at the edge of the tree protection zone as established by the arborist.
3. **Protection Signs:** Attach an approved sign to all fencing at intervals of every 3rd fence panel/section (*please see attached sign*).
4. **Prevent Protection Zone Impacts:** The following activities are prohibited within a protection zone:
  - a. Dumping of harmful chemicals and materials, such as paints, thinners, cleaning solutions, petroleum products, concrete or dry wall excess, construction debris, or run-off;
  - b. Storage of materials such as building supplies, soil, rocks, or waste items;
  - c. Placement of portable toilets, drop-boxes, or similar temporary items;
  - d. Parking of vehicles or equipment; and,
  - e. Excavation, trenching, grading, root pruning, or similar activities unless directed by an arborist present on site and approved as part of the Protection Plan.
5. **Fencing Maintenance and Removal:**
  - a. **Maintenance:** Maintain protection fencing in good effective condition at the approved and inspected location. Fencing that is damaged during site work shall be repaired and placed in the approved location prior to resuming work in the area.
  - b. **Removal:** Fencing may be removed when all construction activity that could cause damage or harm to trees and other vegetation has been completed and is no longer occurring on site (i.e., no use of heavy equipment; no delivery trucks and contractor vehicles driving or parking off driveway; no utility trenching; etc.)



**STOP! *Pare!***

**DO NOT MOVE THIS FENCE**

***No se mueve esta valla***

**VEGETATION/TREE PROTECTION ZONE**

**Moving a fence without City approval will result in a fine**

**Contact the Code Enforcement Specialist at (503) 635-0290 for additional information**